

Application for sending Original Test Report Form (TRF) home

1. Family Name:

2. Dr Mr Miss Ms (circle as appropriate)

3. Other name/s:

(These names must be the same as the names on your national identity document/passport)

4. Address for correspondence:

.....

.....

5. Tel No.:

Mobile No.:

6. Email:

7. Date of birth: / / (day/month/year) Sex: F / M (circle as appropriate)

8. ID Type: Passport / National ID Card (circle as appropriate)

ID Document Number:

9. Most recent test details:

Centre number: Candidate number:

Date: / / (day/month/year)

Centre Name:

10. Request:

I can not come to the British Council's office to collect my Original TRF. Please send my original TRF to the following address:

Name of Person/ Department:

Name of College/University/Institution:

Address:

.....

Note:

PCN service will be applied for TRF sending within Vietnam and registered mail service will be applied for TRF sending overseas. According to information from Central Post Office, it usually takes 3-6 weeks for overseas mailing by registered mail service. Occasionally, it may take longer. Tracking information should follow procedures of Central Post Office.

Express mail services can be requested for TRF sending overseas; however there will be a charge for this service. Please take the information into account when you make a request to send your TRF overseas.

I certify that the information on this form is complete and accurate to the best of my knowledge and authorise the IELTS Test Partners to send my TRF to the address listed above.

Signature:

Date: / /

For Office use only:

Receipt number:

Done by:

Number of copies:

Read by:

Normal DHL

Administrator's initials: