



IELTS Online Registration 5 minutes Instructions

Step 1: Go to website or scan QR code to start



https://ieltsregistration.britishcouncil.org/orsnbc

Use any browser of your choice on a desktop or mobile to access the website and start your registration process. You'll need to prepare:

- 1 scanned version of your most recent valid passport/national ID¹
- VISA/Mastercard Payment Card (for online payment)²



- 1. Please visit <u>here</u> for requirements for identification doccuments
- 2. You are requested to pay at our Front of House (FOH) if online payment is not accessible

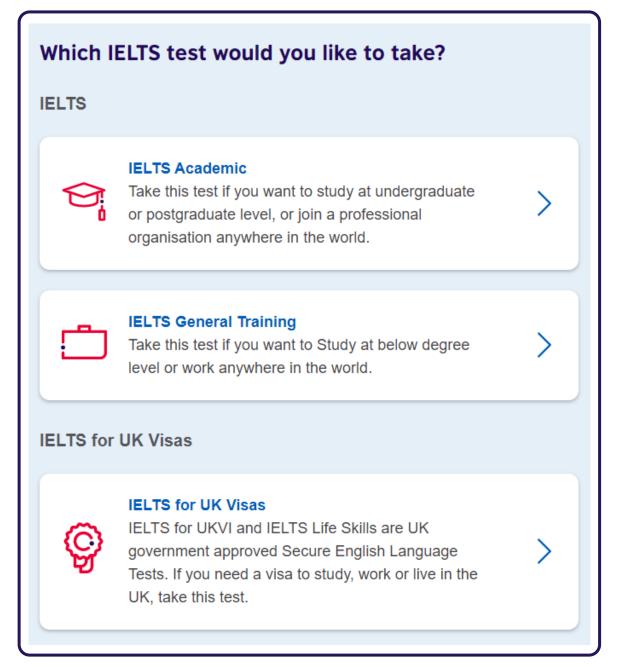
Step 2Choose test versions

Choose the test based on your needs

At the homepage, you will notice there are 3 different types of IELTS, which are :

- IELTS Academic
- IELTS General Traning
- IELTS UKVI

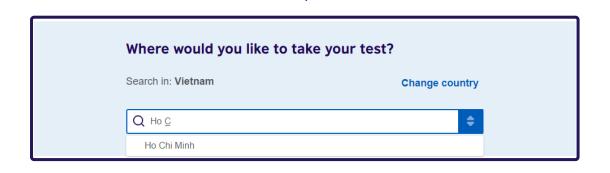
and are tailored according to your needs

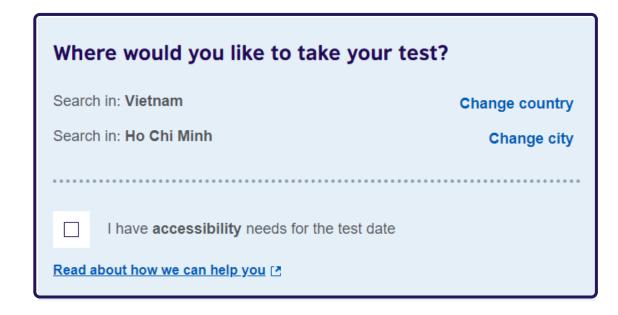


Step 3: Choose Test Country & Location

At the 'Choose a country' droplist, select Vietnam. Then select your desired **test city/province.**







Note: You can always change your location preferences by clicking on Change city

Step 3.1: Register for Special Arrangements (conditional)

Choose 'I have accessibility needs for the test date' if you need extra aids mainly for disabled or people with a special medical condition. You can skip this part if it does not apply to you.



Note: Special arrangements can only be provided under condition that you submitted the required medical documents at least 6 weeks before your test date (if extra time needed) and 3 months (if you need a modified version of IELTS).

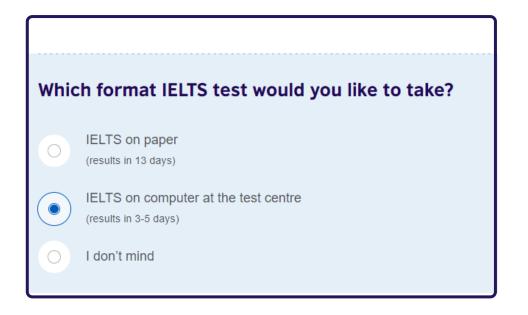
Where would you like to take your test? Search in: Vietnam Change country Search in: Ho Chi Minh Change city I have accessibility needs for the test date Read about how we can help you ☑

List of available special arrangements

Which special arrangements do you need on the test day?	
This will affect the test dates that are available. Please choose one or more options below.	
	Enlarged print test papers
	Braille test papers
	Amanuensis
	Braille word processor
	Special amplification equipment
	Lip-reading test version
	Word processor
	Voice-activated software
	Extra time
	Another

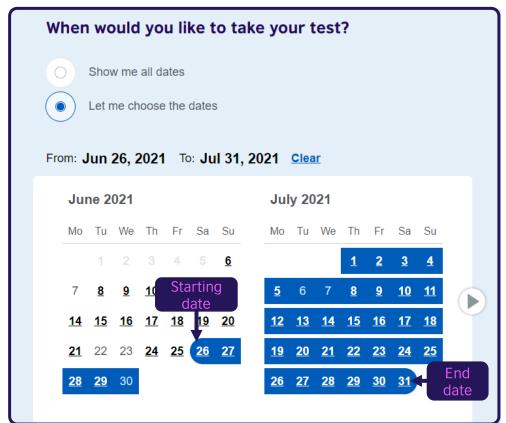
Step 4: Select test formats & schedule

After choosing your suitable test location, select your test formats by choosing between IELTS on paper or IELTS on computer at the test centre. Select "I don't mind" if you want to check out test dates of all test formats.



Then, choose your preferred timeframe for testing.

Note: If you are not sure about when to take the test and want to check out all available test dates in the future, select 'Show me all dates'

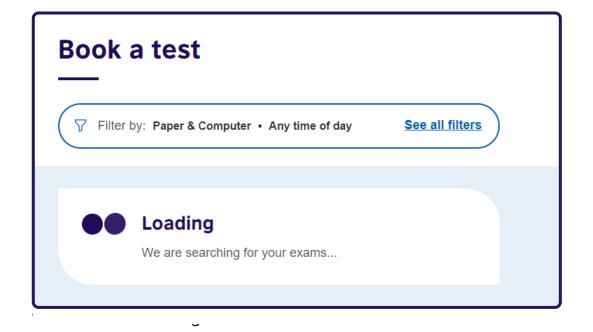


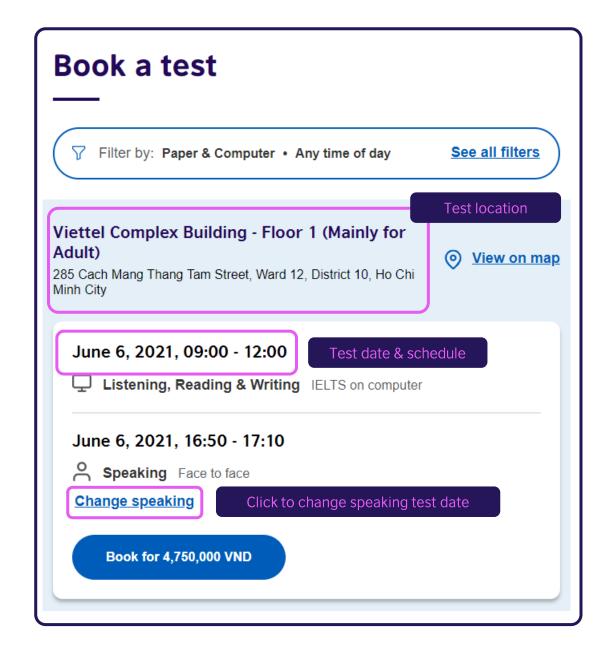
Step 5: Choose test date

The system will automatically filter and display the test dates based on your preferences.

When you have found your preferred test date and location, select 'Book for 4,750,000 VND' to reserve a place.

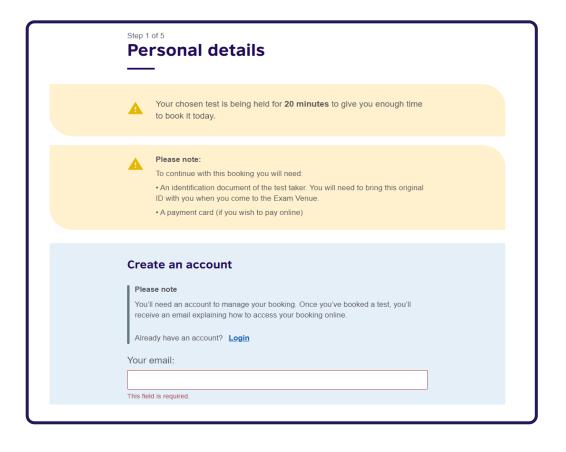
You may also change your speaking test date by clicking on **Change speaking**.



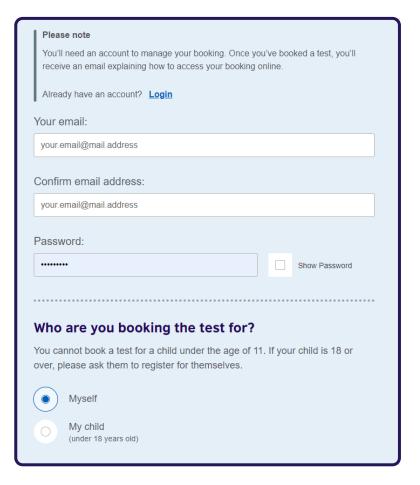


Step 6: Create your test account

After you finish choosing your test schedule, you will need to register for a test account to complete the registration process. If you already have an account, choose **Log-in**



If you are inputting the text in Vietnamese, make sure it is without the accents



Step 6: Create your test account

At the final step of filling your personal information, choose your marketing preferences and click on 'I agree to the account registration terms and conditions' to agree and continue with the registration process



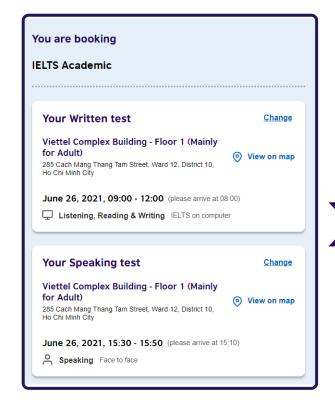
Note: Your inputting, if in Vietnamese, should be without accent.

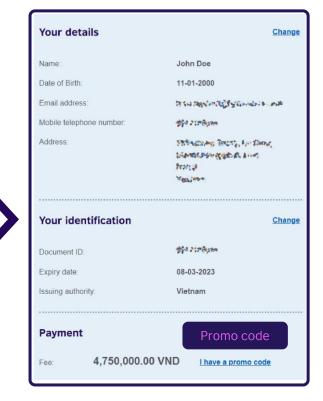
E.g: Nguyen Van A (First name: Van A; Last name: Nguyen)

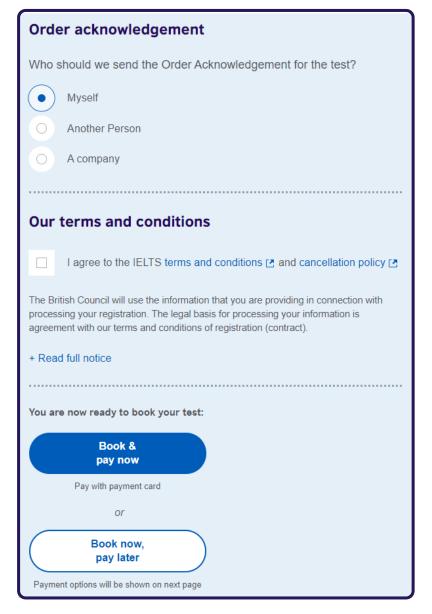
Your marketing preferences I am happy to receive updates about products, services and events provided or organised by the British Council (including members of the wider British Council group). I am happy to receive information about products, services and events organised by British Council and by third parties selected by the British Council Please do not send me any marketing updates. The British Council would like to use the information you provide to send details of activities, services and events (including social events) which we think are of interest. + Read full notice Our terms and conditions I agree to the account registration terms and conditions [4] The British Council will use the information that you are providing in connection with processing your registration. The legal basis for processing your information is agreement with our terms and conditions of registration (contract). + Read full notice Save and continue

Step 7: Review your information

You are now at the final step of the online registration process. Review your test date, schedule and personal information again, then proceed to payment. You can also add your promotion code (if available) at this step.







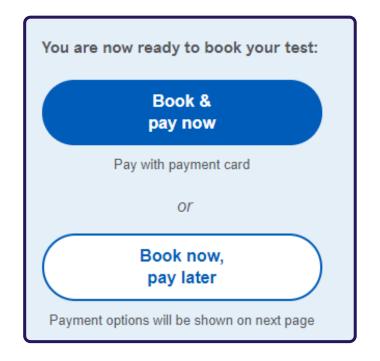
www.britishcouncil.org 10

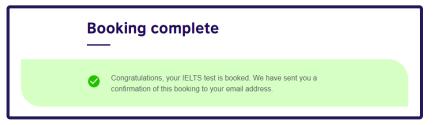
Step 8: Payment

At the end of the screen, you will see two payment options:

- Book & pay now: pay instantly with visa/master card
- Book now, pay later: pay via bank transfer (follow this <u>instruction</u>) or directly at the British Council front of house at:
 - Ha Noi: 20 Thuy Khue street, Tay Ho district
 - Ho Chi Minh: 1F, Viettel Tower, 285 Cach Mang Thang Tam street, district 10

After completing the payment, you are successfully registered for an IELTS test at the British Council. Check your email inbox for more information!





Thank you