



BỘ GIÁO DỤC VÀ ĐÀO TẠO
CỤC HỢP TÁC QUỐC TẾ
International Cooperation Department



EASY STEP GUIDE ON EDUCATION COOPERATION AND INVESTMENT IN VIET NAM

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Acknowledgements and Disclaimers

This guidebook is the result of a joint effort between the International Cooperation Department of the Ministry of Education and Training and the British Council in Viet Nam.

The information contained in this guidebook is for general guidance and open to use. It will be updated when there are policy changes. While we have made every attempt to ensure that the information contained in this guidebook has been obtained from reliable sources, we are not responsible for any errors or omissions, or for the results obtained from the use of this information. Any use of the information contained herein must be properly cited.

This guidebook is used for MOET's Conference on Cooperation and Investment in Education 2022.



List of Abbreviations

BOET	Bureau of Education and Training (District level)
CEFR	Common European Framework for of Reference
DOET	Department of Education and Training (Provincial level)
DPI	Department of Planning and Investment
GSO	General Statistics Office
HE	Higher Education
MOET	Ministry of Education and Training
MPI	Ministry of Planning and Investment
TNE	Transnational Education
UK	The United Kingdom



Foreword by the Director General of the International Cooperation Department

Promoting international cooperation and foreign investment in education and training has always been a key priority of the Government of Viet Nam. The first decrees on foreign investment and cooperation in education and training were issued by the Prime Minister in 2000, which were then replaced by Decree 73 in 2012, then Decree 86 in 2018. The Ministry of Education and Training is now reviewing Decree 86 for further adjustments to accommodate new changes in everyday practice and to make it more attractive to foreign investors.

In order to help interested foreign partners better understand current regulations on foreign investment and cooperation in education and training, we would like to present such regulations in a different way for ease of understanding.

The International Cooperation Department of the Ministry of Education and Training is highly appreciative of your interest in Viet Nam and is willing and prepared to hear any feedback from you.

Assoc. Prof. Dr. Pham Quang Hung
Director General

Foreword by the Director of the British Council Vietnam



Introduction

We are delighted and honoured to partner with the International Cooperation Department, Ministry of Education and Training (MOET), in producing the first edition of the Easy step guide on Education Cooperation and Investment in Viet Nam as a part of the Ministry's strategic plan to promote Viet Nam as a study destination.

Education is one of key pillars in the strategic partnership between the UK and Viet Nam. Bilateral education collaboration takes many forms, from inward and outward student mobility to teaching and research partnerships. Whilst many Vietnamese students choose to study in the UK, many also enrol in UK transnational education (TNE) programmes in Viet Nam. According to MOET, UK is the leading TNE provider in Viet Nam attracting more than 5,000 students studying in-country. Globally, 156 higher education providers delivered UK TNE programmes in 225 countries, of which Asia hosted more than 50 percent (UUKi – The Scale of UK higher education TNE - 2022).

The objective of this easy step guide is to support transparency and clarity on the regulatory framework, and thus facilitate increased TNE collaborations which lead to greater student/ academic mobility. All of this enhances capacity building and the quality of education and contributes to greater graduate employability.

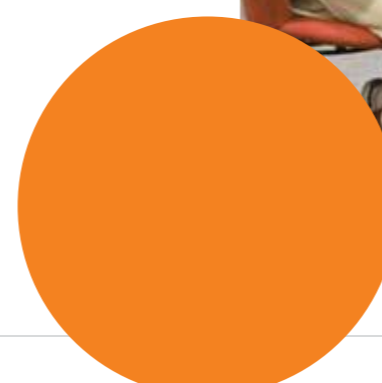
As the UK's international organisation for culture relations and educational opportunities, British Council Viet Nam builds connections, understanding and trust between people in the UK and Viet Nam through our work in arts and culture, education, and the English language. We look forward to continuing our close cooperation with MOET, the UK Department of International Trade and higher education institutions in the UK and Viet Nam to support the internationalisation of higher education and Viet Nam's education development priorities.

Donna McGowan
Director Viet Nam
British Council

Viet Nam, according to the World Bank, has been a “development success story”. The country has emerged as a vibrant middle-low-income economy in just one generation, with economic expansion at an annual average of nearly 7 percent since 1986, leading the country to attract high levels of foreign direct investment across multiple sectors. With a clear development roadmap to becoming an upper middle-income country by 2035 and a high-income country by 2045, the Government of Viet Nam has made education and human resource development a strategic priority for the whole socio-political system to ensure the supply of higher-productivity workers. Accordingly, several policies and incentives have been put in place to support the domestic higher education system to implement a comprehensive and radical reform of the education sector, promoting internationalisation of Vietnamese education to increase the international competitiveness of the workforce for the country's targeted economic productivity. To support the development roadmap, the Government warmly welcomes foreign cooperation

and investment in the education sector. The Ministry of Education and Training - Department of International Cooperation, an arm of government advisory, monitoring and delivery services in this area, has recently reviewed and consulted with various related ministries, including the Ministry of Planning and Investment, as well as principal education stakeholders, to develop guidelines related to the regulatory framework. This is intended to build potential international investor and partner confidence, and support decision-making on registration and operation in this strictly regulated area.

This guidebook therefore contextualises and interprets the regulatory framework applicable to foreign cooperation and investment in education and training in pre-school, school and higher education sectors, with focus on Decree 86 (2018) and Decree 99 (2019), with the exception of technical and vocational education and training (TVET).



2 Education landscape

2.1 Overview

The education system in Viet Nam has five levels: pre-school, primary school (Grades 1-5), secondary school (Grades 6-9), high school (Grades 10-12), and tertiary education, which includes vocational training and higher education.

The Ministry of Education and Training (MOET) has been the highest state management agency for Viet Nam's education from P-12 to higher education and teacher education. At the same time, TVET has come under the jurisdiction of the Ministry of Labour, War Invalids and Social Affairs (MOLISA). The administrative structure of education is multi-tiered. At the central level, MOET is the policy-making body in education, governing lower-level education functional bodies, including provincial departments of education and training (DOETs). DOETs are responsible for district-level bureaus of education and training (BOETs). DOETs and BOETs are subject to administrative management of provincial and district-level people's committees.

Regarding higher education, MOET exercises its state management functions over all higher education institutions and administrative functions over institutions directly under MOET (35 universities and 3 teacher training colleges). Other ministries, often known as 'line ministries', and provincial authorities exercise administrative functions over their higher education institutions.

Education in Viet Nam has always been the top national policy. Investment in education is considered investment in development. Since 1986, when Viet Nam began the renovation often known as 'đổi mới', a number of policies have been issued to boost education development. One of the key policies has been the Central Party's Resolution No. 29 on comprehensive and fundamental reform of the education sector. The Resolution, followed by a number of other legal guiding documents, outlined nine groups of measures, including promotion of socialisation and global integration, which provide a number of incentives for foreign investment and cooperation in education. The Resolution expressly specifies promotion of socialisation in education, especially in vocational and higher education, and encourages partnerships by Vietnamese institutions with reputable foreign education institutions. With the aspiration and expectation of the Vietnamese Government for the development of education, there is ample room for investment and cooperation by foreign individuals and institutions in the years to come.



2.2 Foreign cooperation and investment in education

2.2.1. Foreign direct investment

According to the Foreign Investment Agency of the Ministry of Planning and Investment, from 01 January 1988 to 31 June 2022, foreign direct investment in education has attracted 605 projects from 33 countries with the registered investment capital amounting to over 4.5 billion USD.

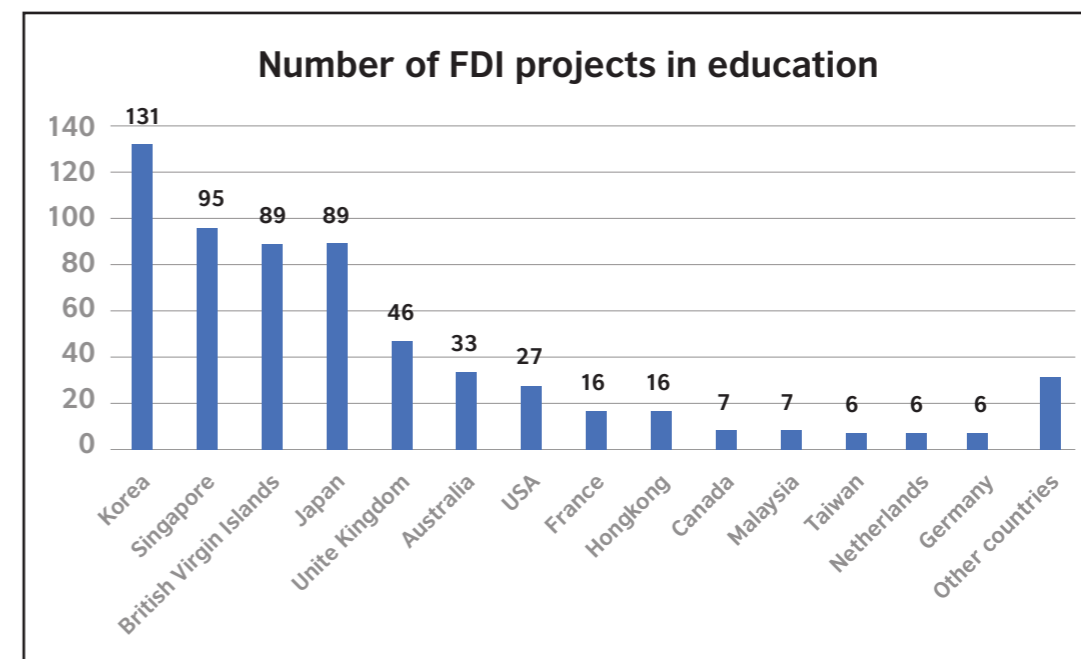


Figure 1: Number of FDI projects in education (country-wise)
Source: Ministry of Planning and Investment

These foreign direct investment projects concentrate in big cities of Ho Chi Minh and Hanoi, which accounts for 91.23% of the total registered investment capital of the whole country.

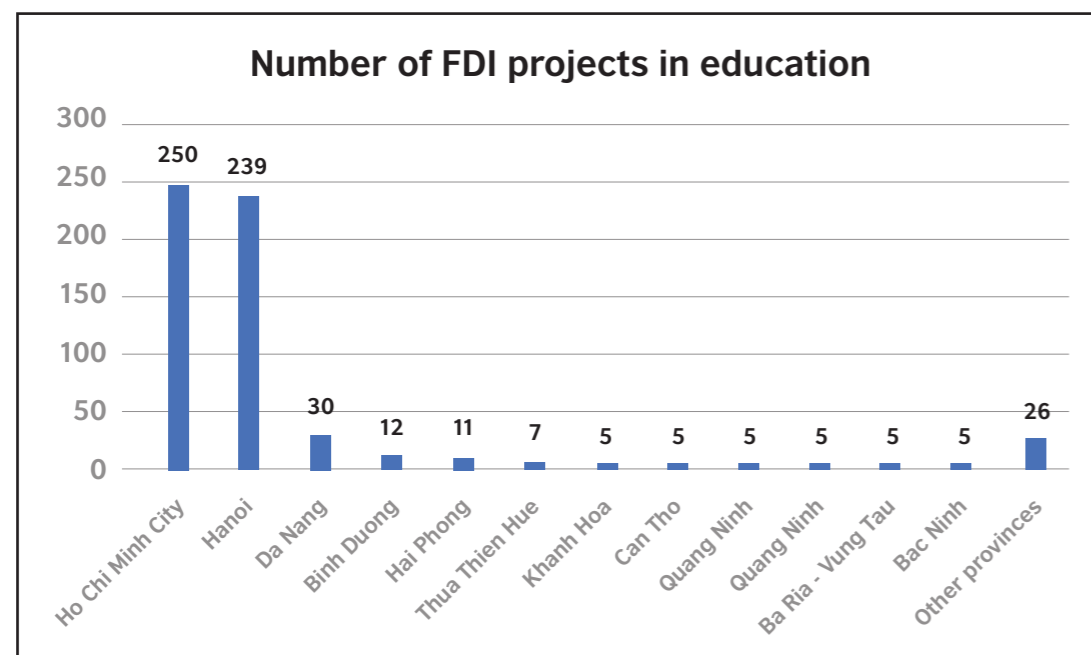


Figure 2: Number of FDI projects in education (location-wise)
Source: Ministry of Planning and Investment

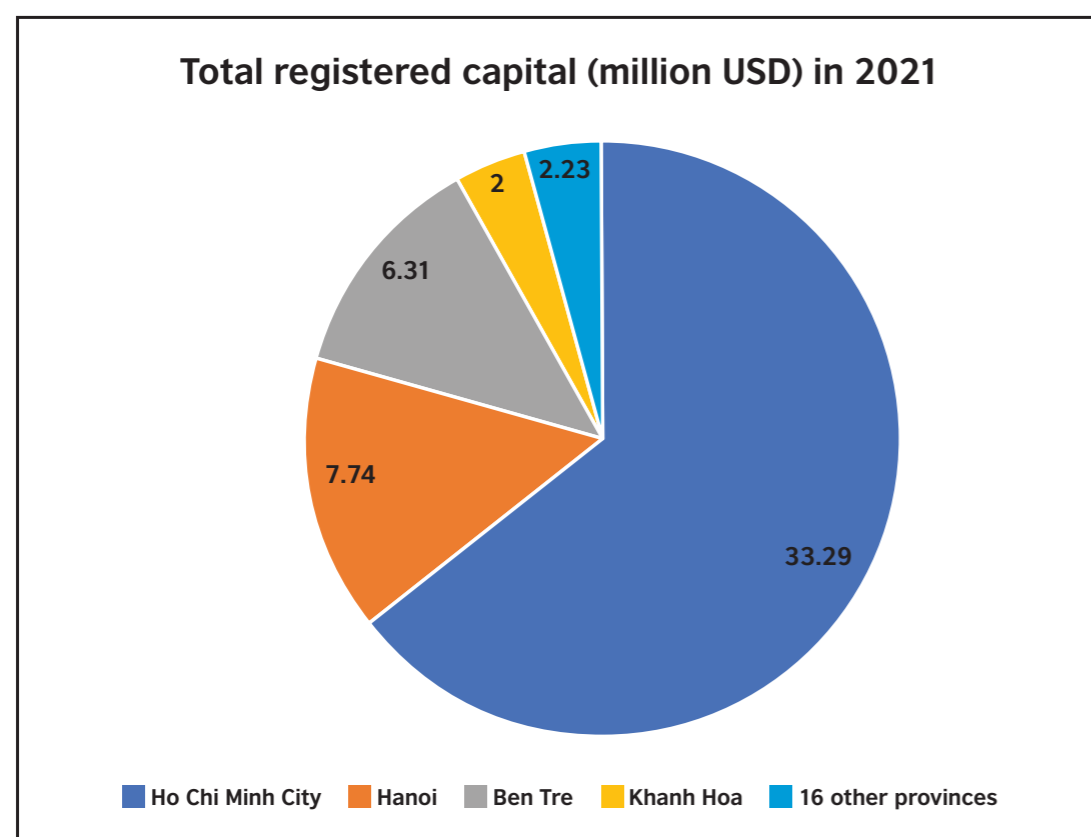


Figure 3: Registered capital in education projects (location-wise percentage)
Source: Ministry of Planning and Investment

As of 31 December 2021, there are five foreign invested universities (1.3%), 66 foreign invested pre-schools (17%) and 112 schools (28,9%), and 205 foreign invested short training institutions (52.8%), operating in 17 out of 63 provinces and distributed as in the table below.

No.	Location	Pre-schools	Schools	Short training	Universities /Branches
1	Ho Chi Minh City	27	54	98	2
2	Hanoi	28	35	67	
3	Da Nang	6	6	14	1
4	Hung Yen			1	2
5	Hai Phong		1	3	
6	Kien Giang			1	
7	Binh Duong	2	4	6	
8	Quang Ninh	1	3	4	
9	Khanh Hoa	1	3	1	
10	Can Tho	1	3	3	
11	TDong Nai			2	
12	Quang Nam	1		1	
13	Ba Ria - Vung Tau			1	
14	Bac Ninh			1	
15	Nam Dinh		1	2	
16	Son La		1		
17	Lao Cai		1		
	Total	66	112	205	5

Figure 4: Distribution of foreign invested institutions in Viet Nam
Source: Ministry of Education and Training

3,022 children, of which 1,277 are Vietnamese, are learning in foreign invested pre-schools, accounting for 0.025% of the total number of children currently learning in pre-schools.

24,227 school pupils are studying in 112 foreign invested schools (primary, middle and high schools), accounting for 0.14% of total school pupils of the whole country.

13,008 students are studying in five foreign invested universities, accounting for 0.68% of the total number of students in Viet Nam.

There are 63,145 students learning in 205 foreign invested short-term training institutions located mainly in Ho Chi Minh City (98, or 47.8%), Hanoi (67, or 32.7%), and Da Nang (14, or 6.8%). These short-term training institutions mainly provide language training in English (76 institutions), Japanese, Korean, French, and office, accounting, marketing and business skills.

The school tuition fee of these foreign invested schools ranges from 420 to 767 million Dong per year. The foreign invested university tuition fee ranges from 400 to 600 million Dong per year.

2.2.2. Joint education and training

As of 31 June 2022, 40 joint education programmes have been approved, of which 23 programmes are in Hanoi, ten in Ho Chi Minh City, three in Da Nang and one programme in Khanh Hoa, Quang Ninh, Quang Nam and Hai Phong respectively.

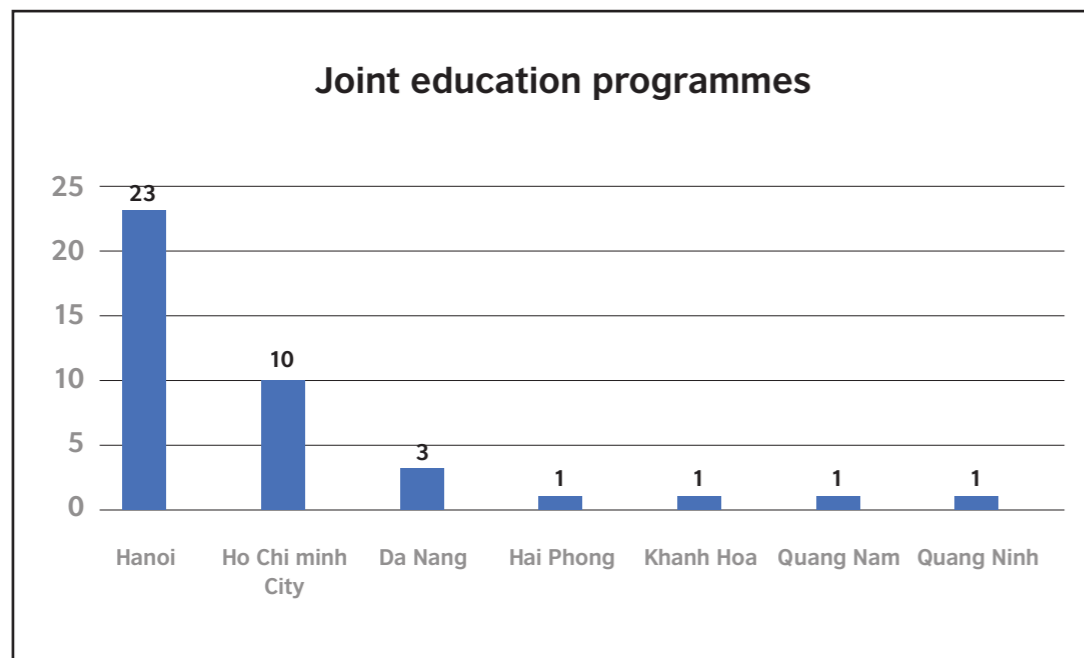


Figure 5: Number of joint education programmes
Source: Ministry of Education and Training

The integrated curriculum and double certificates mainly come from the UK (the Cambridge curriculum, A level), International Baccalaureate, Australia, Finland and the US. The extra fee for the students of these joint education programmes ranges from 6.5 to 14 million Dong per month.

As of 31 December 2021, there are 408 joint training programmes, of which 186 programmes are approved by autonomous universities, 222 programmes are approved by MOET. 85 Vietnamese higher education institutions have partnered with universities in 26 countries. The UK is the top country with 101 programmes.



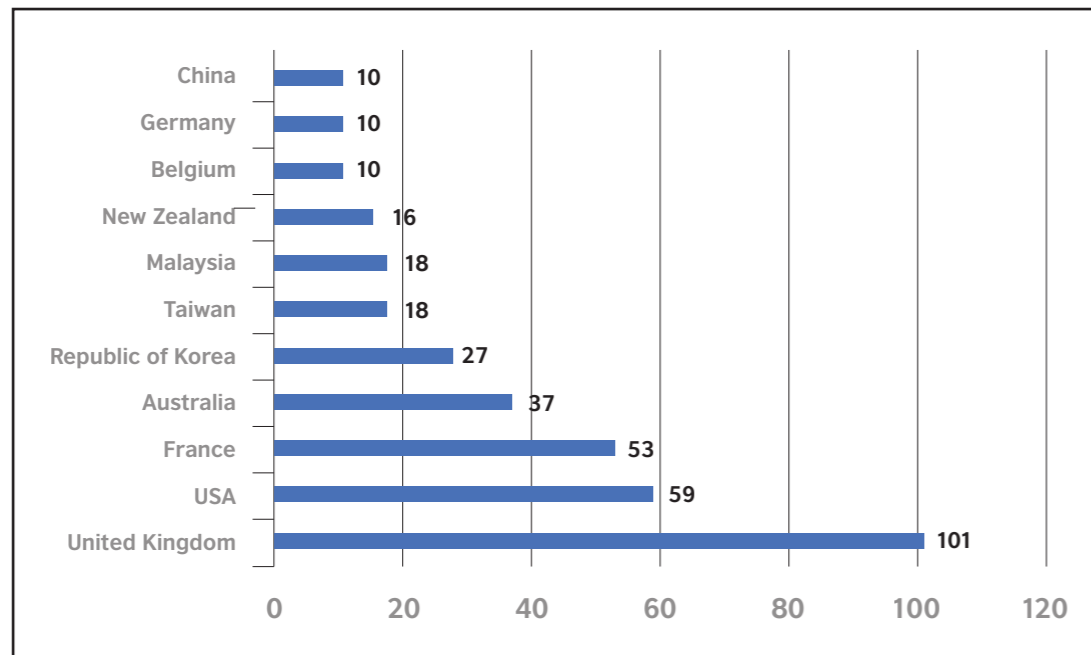


Figure 6: Distribution of joint training programmes (country-wise)

Source: Ministry of Education and Training

Out of 408 joint training programmes, there are 282 undergraduate programmes (69.1%), 106 masters programmes (26%) and 20 doctorate programmes (4.9%). Programmes in economics and business account for 64%, science and engineering 25%, social science and humanities 8% and 3% for others.

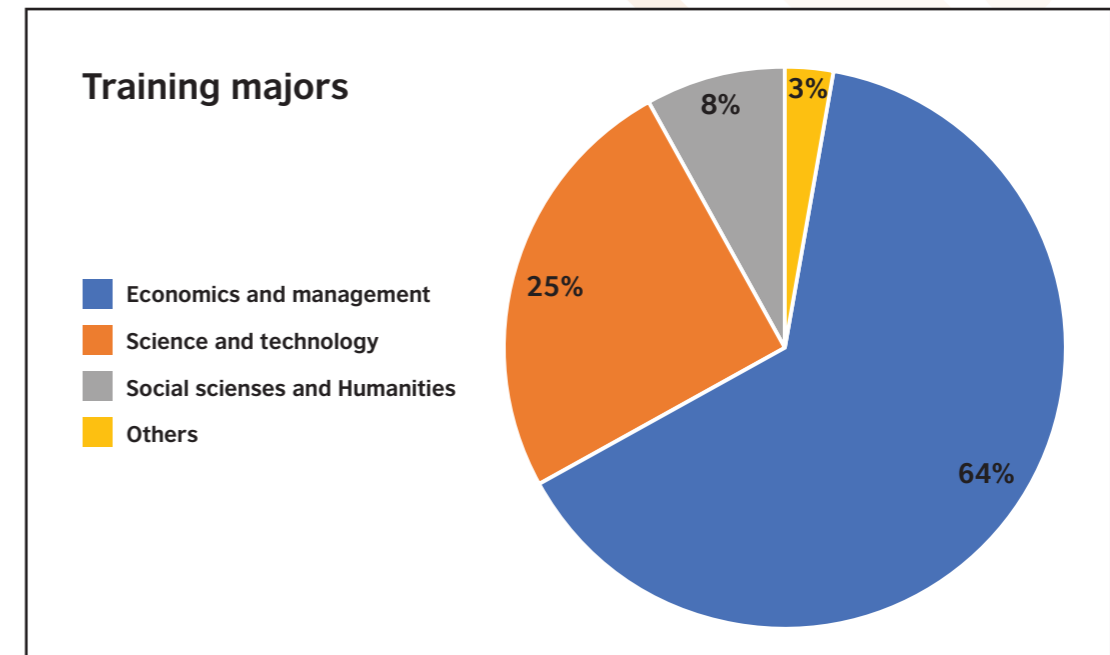


Figure 8: Training majors joint training programmes

Source: Ministry of Education and Training

2.2.3 Representative offices

As of 31 June 2022, 26 representative offices from 13 countries have been set up, of which five offices have terminated operations due to the Covid pandemic.

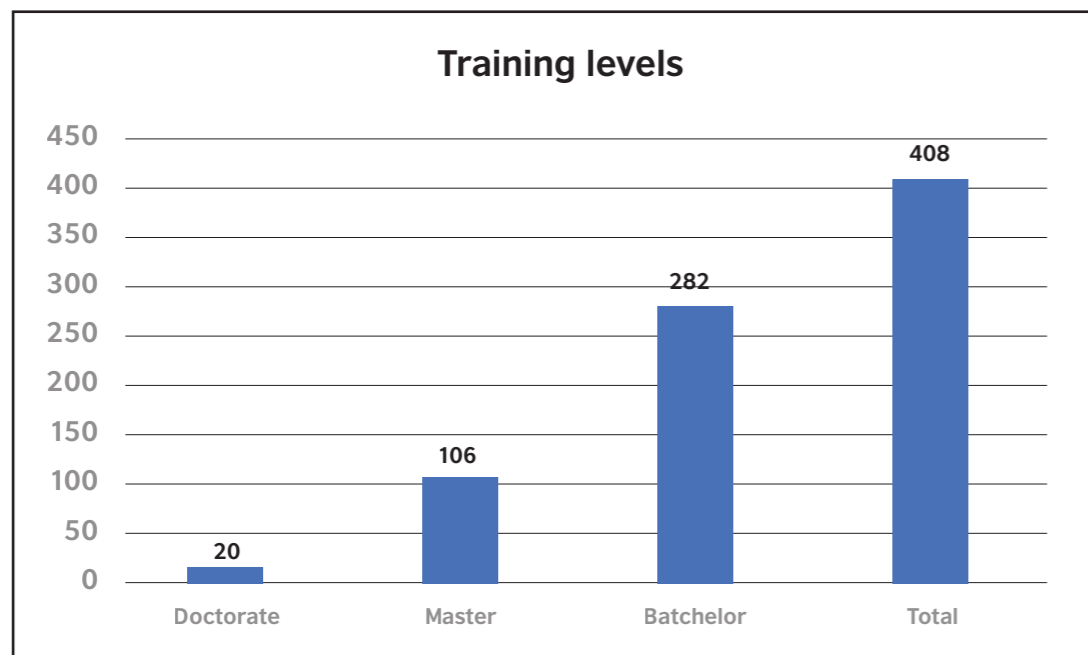


Figure 7: Training levels of joint training programmes

Source: Ministry of Education and Training

Joint training programmes in economics and management account for 64% of all joint training programmes.

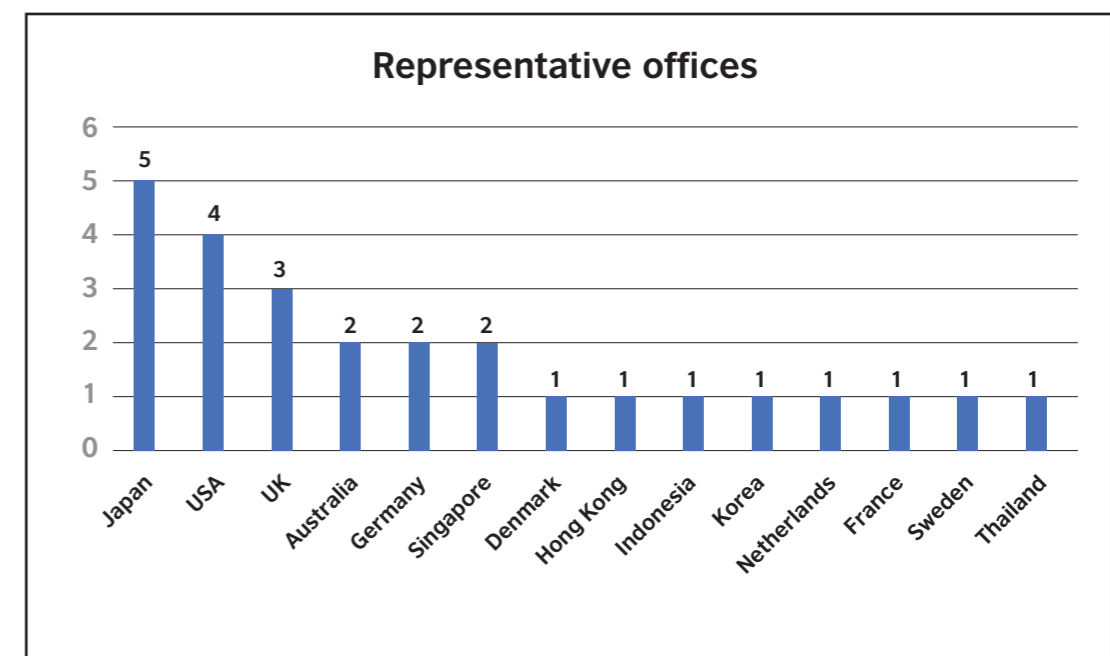


Figure 9: Total number of representative offices of foreign education institutions (country-wise).

Source: Ministry of Education and Training.

3

Opportunities and Challenges

3.1. Opportunities

The Government of Viet Nam issued Resolution No. 35/NQ-CP on 4 June 2019 on increasing mobilisation of social resources for investment in education development for the period 2019-2025. The Government has set clear targets to raise the percentage of students studying in private institutions from 6% in 2019 to 16% in 2025, and in particular university students from 13.8% in 2019 to 22.5% in 2025.

To reach these targets of students in private education institutions, the Government has also set a target of establishing new private institutions to increase from 6.68% in 2019 to 13.5% in 2025.

The opportunities are open not only for Vietnamese investors but also for foreign investors to engage in the development of the education sector when the demand for quality education is very high, especially in the process of industrialisation, modernisation and global integration of Viet Nam.

The Government of Viet Nam, being fully aware of the needs for the internationalisation of education, issued a legal framework as early as 2000 for foreign investment in Viet Nam. Over the years, the regulations have been revised two times, resulting in the most recent Decree No. 86/2018/ND-CP on foreign investment and cooperation in education and training, which is now under revision to better accommodate real-life practice.

Decree 86 provides regulations on the establishment and operation of foreign invested institutions, including short-term training institutions, pre-schools, schools and universities; the establishment and operation of joint education/training programmes; and the establishment of representative offices.

Detailed guidance will be presented in the following section.



3.2. Challenges

The opportunities are open and readily available for any investor to grasp but there are always challenges for those investors to confront. The first challenge is to understand the legal framework - and that is one of the reasons for the preparation of this guide. When investing in a foreign-invested education institution, either 100 percent foreign owned capital or in partnership with local investors, there are other legal documents to observe, such

as those on Investment Law, Enterprise Law, and so on. The second challenge is to find an appropriate local partner, one who really can deliver the right level of commitment for joint education or training programmes or other joint ventures. The third challenge is quality assurance, once an institution or programme has been set up. Quality control is crucial to ensure sustainable growth and to guarantee the long-term interests of all parties.



4 Approval process



4.1 Approval process for the establishment of a joint education program (school sector)

STAGE 1

APPLICATION FOR APPROVAL OF AN INTEGRATED PROGRAM

Eligibility: Vietnamese private pre-schools and schools, and foreign legally accredited education institutions.

Conditions:

1. Curriculum: Foreign curricula to be integrated must be accredited in their home countries by competent agencies.
2. The integrated curriculum must meet the objectives of the Vietnamese curriculum while maintaining the requirements of the foreign curriculum; not requiring the students to learn the same content, ensuring consistency and stability throughout the class level and connections between levels for the benefits of students with voluntary participation and avoiding learning overload.
3. The integrated curriculum must be approved by the Minister of Education and Training.
4. The scale and physical facilities must meet the requirements of the integrated curriculum without affecting the general teaching and learning of the Vietnamese partner.
5. Teachers involved in delivering the integrated curriculum must meet current regulations.

Essential documents required:

1. An application for approval of the integrated curriculum.
2. Foreign curriculum with contents and subjects to be integrated and the integrated curriculum proposed to be delivered.

3. Documents explaining the integration of the curriculum.
4. A certificate of accreditation or an approval of the foreign curriculum by a competent agency (a certified true copy or a copy enclosed with an original).

Procedures:

1. One set of the documents listed above is submitted to DOET by hand or by post; DOET will then submit to MOET.
2. Within 20 working days upon receipt of complete documents, MOET will appraise the integrated curriculum and notify DOET.
3. If the documents are incomplete, within five working days MOET will notify DOET in writing by post or email.

Licensing authority

MOET

Approval duration

A decision will be issued within twenty (20) working days from the date the complete application is received.

STAGE 2

APPLICATION FOR APPROVAL OF A JOINT EDUCATION PROGRAM

Essential documents required:

1. An application for approval of the joint education programme signed by all parties.
2. A cooperation agreement or contract between the partners, specifying the information of the partners, responsibilities of the partners' commitments on the curriculum, learning and teaching materials, teaching staff, physical facilities, testing and assessment, financial information and other details.
3. Documents proving the legal status of both parties, including: a certified true copy, or a copy enclosed with an original, of the decision of establishment or the establishment licence granted to the educational institution; or other equivalent documents.
4. Foreign curriculum with contents and subjects to be integrated and the integrated curriculum proposed to be delivered.
5. Documents explaining the integration of the integrated curriculum.
6. A certificate of accreditation or an approval of the foreign curriculum by a competent agency (a certified true copy or a copy enclosed with an original).
7. The proposal of joint education developed by both partners.

Procedures:

1. One set of the documents listed above is submitted to DOET by hand or by post.
2. Within ten working days upon receipt of complete documents, DOET will submit to MOET for approval of the integrated curriculum.
3. If the documents are incomplete DOET will notify the applicant in writing.
4. Within five working days upon receipt of the appraisal of the integrated curriculum by MOET, DOET will issue a decision for the joint education programme. In the event of rejection, DOET will notify the applicant, specifying clearly the reasons for rejection.

Licensing authority

MOET

Validity period

The decision validity period is five years from the date of issuance and renewable for five-year periods.

Reporting scheme

Annual reports by institutions are to be submitted DOET by 31 October every year.

Approval process



RENEWALS OR MODIFICATIONS OF JOINT EDUCATION PROGRAMMES

Approvals of joint education programmes are valid only for five years. The parties must renew the licence six months before it expires.

Conditions for renewals:

1. The parties to the joint education programmes have strictly complied with the licence granted.
2. No breaches of Vietnamese and/or foreign laws have been committed.

Essential documents required for renewals or modifications of the licence:

1. An application for renewal or modification of the joint education programme signed by both partners.
2. A report reviewing the joint education operations during the licenced period.
3. An effective cooperation agreement or contract between the partners, specifying the information of the partners, responsibilities of the partners' commitments on the curriculum, learning and teaching materials, teaching staff, physical facilities, testing and assessment, financial information and other details.

Procedures:

1. One set of the documents listed above is submitted to DOET by hand or by post.
2. If the documents are incomplete DOET will notify the applicant in writing by post or email within five working days.
3. Within ten working days upon receipt of complete documents, DOET will appraise the application documents and issue a decision of renewal or modification of the licence. In the event of rejection, DOET will notify the applicant, specifying clearly the reasons for rejection.



SUSPENSION OF RECRUITMENT OR TERMINATION OF JOINT EDUCATION PROGRAMMES

Recruitment of students is suspended if any of the conditions required for the approval of the joint education programme is not met.

Where recruitment of students is suspended, the partners are responsible for:

1. Remedies of the breaches leading to the suspension of recruitment.
2. The continuation of study by current students of the joint education programme.
3. Submission of a report to the licensing authority of the remedies for the suspension for approval of continued recruitment.

The operation of a joint education programme is terminated in the following cases:

1. Upon the expiry of the licence or the renewed or modified licence.
2. Upon the request of the parties to the joint education programme.
3. The period of recruitment suspension expires but the breaches resulting in the suspension are not overcome.
4. Breaches of the licence or renewed licence to the extent required by the laws that the operation must be terminated.

In case of early termination of a joint education programme, the partners are responsible for:

1. Ensuring continuation of study by the students of the joint education programme until they finish the school level.
2. Reimbursement of all the money paid by the students.
3. Payment of salaries, wages, teaching remuneration and other benefits for teachers and employees subject to their labour contracts or collective labour agreements in compliance with the labour code.
4. Payment of outstanding taxes (if any) and other liabilities.

Essential document required:

An application for termination of a joint education programme, clearly specifying the reasons for termination; a plan for termination; measures to protect the legal rights of learners and workers; a plan for financial and asset resolution.

Procedures:

1. One set of the documents listed above is submitted to the competent licensing authority.
2. Within 15 working days upon receipt of the complete document, the document receiving agency will appraise the document, make a decision of termination of the joint education programme, and publicise the decision via mass media.

Eligibility:

Vietnamese and foreign higher education institutions must be legally established, accredited and currently operating legally in their home countries.

Modes of delivery:

1. In-person
2. Online
3. Hybrid

Conditions:

1. Eligible Vietnamese and foreign higher education institutions can only cooperate to provide joint training programmes within the training disciplines and levels permitted by their home country's competent authorities.
2. The joint training scale is determined based on quality assurance conditions, including physical facilities and human resources, which are not to be used in calculation of the total recruitment quota of the higher education institution.
3. Students recruited for Vietnamese qualifications must satisfy the current Vietnamese regulations on enrolment conditions of the respective training level. Students recruited for foreign qualifications must satisfy the current foreign regulations on enrolment conditions of the respective training level of the foreign partner's home country. Students recruited for both Vietnamese and foreign qualifications must satisfy the current Vietnamese and foreign regulations on enrolment conditions of the respective training level.
4. Foreign language proficiency requirement: Joint training programmes must be delivered in a foreign language if foreign qualifications are to be awarded. Students recruited for Vietnamese qualifications must have at least level 3 proficiency (B1 in CEFR) in the Vietnamese National Foreign Language Proficiency Framework, or equivalent. Students recruited for foreign qualifications or both Vietnamese and foreign qualifications must have at least level 4 proficiency (B2 in CEFR) in the

Vietnamese National Foreign Language Proficiency Framework, or equivalent.

5. Training curriculum: Joint training programmes may adopt foreign curricula or curricula jointly developed by the parties to the joint training programmes and can be fully delivered in Viet Nam or partially in Viet Nam and partially overseas, leading to Vietnamese or foreign awards or both Vietnamese and foreign awards. The foreign curriculum to be delivered in Viet Nam must be accredited in the foreign partner's home country or the training quality is recognised by a competent agency of the foreign partner's home country. The training curriculum must not contain contents and subjects that damage national defence and security, and/or public interests; propagate religion; distort history; or negatively affect the culture, ethics and traditional customs of Viet Nam. The training curriculum must ensure connecting pathways between training levels.
6. Joint training outcome standards must not be lower than those as prescribed by Vietnamese regulations.
7. Physical facilities: Physical facilities used for joint training programmes must be appropriate with the training discipline, without affecting the general teaching and learning of the Vietnamese institution. The average area used for face-to-face joint training programmes must be at least 5m² per student. Students of joint training programmes must be supplied with adequate learning resources for their

study and research. Joint training programmes must not be conducted outside the main campus of the Vietnamese partner institution.

8. Academics:

- a. Lecturers of joint training programmes must have higher education teaching experience.
- b. Lecturers teaching in a foreign language must meet the foreign language proficiency requirements of the joint training programme, but not lower than level 5 (C1 in CEFR) in the Vietnamese National Foreign Language Proficiency Framework, or equivalent.
- c. Native language teachers teaching foreign language skills must hold at least bachelors' degrees and appropriate language teaching certificates.
- d. For undergraduate joint training programmes: Lecturers must hold at least masters' degrees of appropriate specialisation.
- e. For masters' joint training programmes: Lecturers must have doctorate degrees with appropriate specialisation. Lecturers in charge of practical training may have masters' degrees of suitable specialisation.
- f. For doctorate joint training programmes: Teaching lecturers must have doctorate degrees of suitable specialisation. Supervisors must meet minimum requirements as stipulated for Vietnamese doctorate training.

Quality assurance of joint training programmes

EXAMS AND ASSESSMENT:

Examinations, assessment and certificates of subject completion and training programmes and graduation recognition must comply with Vietnamese law when awarding Vietnamese qualifications, or comply with foreign laws when awarding foreign qualifications. Exams and assessments for online subjects must be conducted offline at the Vietnamese partner's premises.

QUALIFICATIONS

1. Qualifications to be awarded by Vietnamese institutions must comply with current Vietnamese regulations.
2. Qualifications to be awarded by foreign institutions must comply with relevant foreign regulations and be accepted by relevant Vietnamese authorities.
3. Where qualifications are to be awarded by both partners, compliance with relevant regulations of their home countries must be met by both partners.

Approval process



STAGE 1

APPLICATION FOR APPROVAL OF A JOINT TRAINING PROGRAM

Essential documents required:

1. An application for approval of the joint training programme signed by both partners.
2. A cooperation agreement or contract between the partners, specifying information about the partners, responsibilities of the partners' commitments on the curriculum, learning and teaching materials, teaching staff, physical facilities, testing and assessment, financial information and other details.
3. Documents proving the legal status of both partners: a certified true copy, or a copy enclosed with an original, of the establishment decision or the establishment licence granted to the educational institutions; or other equivalent documents.
4. Documents proving that both Vietnamese educational institutions and foreign educational institutions are permitted to provide training in the proposed field of joint training (a certified true copy or a copy enclosed with an original).
5. A certificate of accreditation of the foreign curriculum or documents on recognition of the education quality by a competent agency (a certified true copy or a copy enclosed with an original).
6. A written approval of the joint training programme to be conducted with a foreign partner from the superior body (line ministry), which is applicable to the Vietnamese educational institution (if any).
7. The project proposal for the joint training developed by both partners to include: necessity; objectives of the joint training programme; introduction of both parties; contents of the joint training programme; discipline and level of training; facilities, equipment and teaching contents; list of expected lecturers enclosed with their resumes; recruitment criteria; training scale; forms of examination and assessment; qualifications expected; equivalence between the foreign certificates and Vietnamese certificates; measures for education quality assurance and benefits of learners and employees; management staff; CVs of Vietnamese and foreign representative managing the programme; tuition and financial support from Vietnamese and foreign entities (if any); budget estimates; financial management mechanism; responsibilities and entitlements of both parties; responsibilities and entitlements of teachers and learners.

Procedures:

One set of the documents listed above is submitted by hand or by post to the competent licensing authority.

1. Within 20 working days upon receipt of the complete documents, the application receiving agency will appraise the documents and issue an approval of the joint training programme.
2. If the documents are incomplete, within five working days the application receiving agency will notify the applicant by writing either directly or by post or by email.

Licensing authorities

MOET for all universities and modes of delivery (in-person, online, hybrid), with the exception of the following cases:

National, regional and autonomous universities are authorised to license in-person (offline) mode of delivery of their member institutions.

Approval duration

A decision will be issued within twenty (20) working days from the date the complete application is received.

Validity period

The decision validity period is five years from the date of issuance and renewable for five-year periods.

Reporting scheme

Annual reports are to be submitted to MOET by institutions by 30 November every year.



STAGE 2

EXTENSION OR AMENDMENTS OF JOINT TRAINING PROGRAMME APPROVALS

Essential documents required:

1. An application for extension of or modification to the Approval Decision signed by both parties.
2. A final report on the operation of the joint training programme within the permitted period.
3. An effective agreement or an effective cooperation contract signed by both parties.

Procedures:

- One set of the documents listed above is submitted by hand or by post to the competent licensing authority.
1. Within ten working days upon receipt of complete documents, the application receiving agency will appraise the documents and issue an extension or modification approval of the joint training programme.
 2. If the documents are incomplete, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email.



STAGE 3

SUSPENSION OF RECRUITMENT AND TERMINATION

Recruitment of students for a joint training programme is suspended if any of the conditions required for the approval of the joint training programme is not met.

Where recruitment of students is suspended, the partners are responsible for:

1. Remedies of the breaches leading to the suspension of recruitment.
2. The continuation of study by current students of the joint training programme.
3. Submission of a report to the licensing authority of the remedies for the suspension for approval of continued recruitment.

The operation of a joint training programme is terminated in the following cases:

1. Upon the expiry of the licence or the renewal or modified licence.
2. Upon the request of the parties to the joint training programme.
3. The period of recruitment suspension expires but the breaches resulting in the suspension are not overcome.
4. Breaches of the licence or renewed or modified licence to the extent required by law that the operation must be terminated.
5. Breaches resulting in the joint training programme suspension are not overcome so as to satisfy the conditions required for the joint training programme.

In the event of termination subject to the last three points above, the partners are responsible for:

1. Transferring recruited students to other institutions;
2. Reimbursement of the money already paid by the learners if the delivery of the joint training programme and issuance of qualifications are not accepted by the Ministry of Education and Training, or the learners cannot be transferred to other institutions, or do not wish to be transferred.
3. Payment of remunerations and other benefits to teaching staff and other staff subject to their labour or collective labour contracts.
4. Payment of outstanding taxes (if any) and other liabilities.

Essential document required:

An application for termination of a joint education programme, clearly specifying the reasons for termination; a plan for termination; measures to protect the legal rights of learners and workers; a plan for financial and asset resolution.

Procedures:

The document listed above is submitted to the competent licensing authority.

Within 15 working days upon receipt of the complete document, the document receiving agency will appraise the document, make a decision of termination of the joint education programme, and publicise the decision via mass media.

4.3

Approval process for the establishment of a foreign-invested short training institution in Vietnam

STAGE 1

APPLICATION FOR THE INVESTMENT LICENCE

Licensing Authority:

Department of Planning and Investment (DPI)

An application for an investment licence is submitted to the Department of Planning and Investment (DPI) where the proposed institution is located, which will review the application then consult with the Department of Education and Training. All these procedures are subject to the Investment Law of Viet Nam.

Educational conditions for issuance of the investment licence:

1. The short-term training institution proposed to be established must conform with the education institution network approved by a competent authority.
2. Investment in education must comply with the laws of Viet Nam and international treaties to which Viet Nam is a signatory.
3. Investment can be made in the disciplines subject to current regulations, except those in national defence and security, politics and religion.

Conditions for establishment of a foreign invested short-term training institution

1. Investment capital

Minimum of 20 million VND per student (excluding land use cost). Total minimum investment is calculated at the time of fullest capacity.

For institutions renting facilities, the minimum investment per student is 14 million VND.

2. Facilities

1. Classrooms with appropriate lighting, desks, chairs, and teaching equipment and materials.
2. The minimum average area for teaching is 2.5m² per student.
3. Offices for board of directors and teachers, libraries and other functional rooms.

3. Curriculum

1. The curriculum to be delivered at a foreign-invested educational institution must demonstrate educational goals, having no contents that: damage Vietnamese national defence, security and public interests; propagate religion, distort history or negatively affect the cultures, ethics and traditional customs of Viet Nam; and must ensure connecting pathways between training levels.

2. Foreign-invested institutions may adopt Vietnamese curricula according to Vietnamese laws, or foreign curricula.

4. Academics

1. Teachers must hold at least bằng cao đẳng (associate degrees, or higher national diplomas), or equivalent with appropriate specialisation in the subjects to be taught.
2. The maximum converted ratio of students to teachers is 25 to 1.

Approval pro



APPLICATION FOR THE OPERATING LICENCE

Licensing Authority:

Department of Education and Training (DOET)

Validity period:

The decision validity period is up to 50 years from the date of issuance of the investment licence, but will not exceed the land lease period.

Essential documents required:

1. An application for the operating licence.
2. A certified true copy, or a copy enclosed with an original, of the investment registration certificate or the company registration certificate.
3. Regulations on organisation and operation of the educational institution.
4. Report on the progress of the project investment, capital contribution, capital loan and the total capital invested.
5. A report on the fulfilment of the conditions as prescribed, enclosed with:
 - a. A list of the director, deputy directors, heads of units, departments and chief accountant.
 - b. A list of employees, teachers and lecturers (full-time and visiting) and their resumes.
 - c. A description of grades, training levels and disciplines.
 - d. Curricula, teaching plans, learning materials, lists of main textbooks and reference materials.
 - e. Criteria, regulation and time of recruitment.
 - f. Training regulations.
 - g. Training scale.
 - h. Regulations on tuition fees and other relevant fees.
 - i. Regulations on testing, assessment, recognition of completion of the programmes, modules and grades.
 - k. Sample qualifications to be awarded.

Procedures:

One set of the documents listed above is submitted by hand or by post to DOET.

1. Within 20 working days upon receipt of complete documents, the application receiving agency will take the lead in coordination with relevant agencies and units to appraise the required conditions and submit an appraisal report to the DOET director for consideration and approval of the operating licence
2. If the documents are incomplete, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email
3. If the school lacks appropriate conditions for operation, within five working days upon receipt of the opinion of the DOET director, the application receiving agency will notify the applicant in writing, specifying clearly the reasons for rejection.



AMENDMENTS OR MODIFICATIONS OF THE OPERATING LICENCE

Licensing Authority:

Department of Education and Training (DOET)

Essential documents required:

1. An application for amendments or modifications of the operating licence.
2. A certified true copy, or a copy enclosed with an original, of the establishment decision of the institution.
3. Regulations on organisation and operation of the institution.
4. A report on the progress of the project investment, capital contribution, capital loan and the total capital invested.
5. A report on the fulfilment of the conditions as prescribed.

Procedures:

One set of the documents listed above is submitted by hand or by post to DOET.

1. Within 20 working days upon receipt of complete documents, the application receiving agency will organise the appraisal of the documents and submit the appraisal report to the DOET director for consideration and approval of the amendments or modifications of the operating licence.
2. If the documents are incomplete, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email.
3. If the institution lacks appropriate conditions for amendments or modifications of the operating licence, within five working days upon receipt of the opinion of the DOET director, the application receiving agency will notify the applicant in writing, specifying clearly the reasons for rejection.



STAGE 4

SUSPENSION AND TERMINATION OF OPERATIONS

Authority:

Department of Education and Training (DOET)

1. Suspension of operation

Operations of a foreign-invested short-term training institution are suspended if committing one of these following breaches:

1. Committing fraud in order to get approval for the establishment or operation.
2. Failure to meet one of the conditions specified in Decree 86 to get approval for the operation.
3. The approval of the operating licence is granted by an unauthorised person.
4. Breaches of education regulations leading to administrative penalties to the extent that the operation must be suspended.
5. Other cases, subject to the laws of Viet Nam.

The institution may resume operations when all the breaches for the resultant operation suspension have been resolved.

The application document to resume operations includes:

1. An application for operation resumption, specifying the results of dealing with the breaches for the resultant suspension.
2. Decision of the inspection team formation.
3. The minutes of the inspection.

Procedures:

One set of the documents listed above is submitted by hand or by post to DOET.

1. Within 20 working days upon receipt of complete documents, the application receiving agency will organise the appraisal of the documents and submit the appraisal report to the DOET director for consideration and approval of resumption of operations.

2. If the documents are incomplete, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email.

3. If the institution lacks appropriate conditions for resuming operations, within five working days upon receipt of the opinion of the DOET director, the application receiving agency will notify the applicant in writing, specifying clearly the reasons for rejection.

2. Dissolution and termination of operation

A foreign-invested short term training institution is dissolved and its operation is terminated in the following cases:

1. Upon request by the investor.
2. Serious breaches of the laws or regulations on the organisation and operation of the institution.
3. The deadline to rectify the breaches of the resultant suspension as specified in the suspension decision has elapsed but causes leading to the suspension have not been overcome.
4. The goals and contents of operations specified in the operating licence are no longer in line with the country's socio-economic development.

Documents for dissolution and termination of operation

1. An application for dissolution and termination of operation of the institution.
2. The plan to dissolve and terminate operations of the institution, clearly specifying measures to ensure legal benefits of learners, teachers, managers and employees; a plan for the resolution of financial and asset matters.

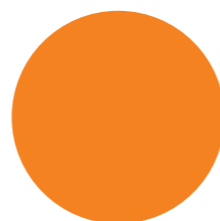
Procedures:

One set of the documents listed above is submitted by hand or by post to DOET.

1. Within 30 working days upon receipt of complete documents, the application receiving agency will take the lead in coordination with other agencies and units to organise the appraisal of the documents and submit the appraisal report to the DOET director for consideration and approval.

2. If the documents fail to meet the requirements as prescribed, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email.

3. Where the institution is in breach of regulations, DOET will check and inspect the breaches and make appropriate decisions.



STAGE 1

APPLICATION FOR THE INVESTMENT LICENCE

Licensing authority:

Department of Planning and Investment (DPI)

An application for an investment licence is submitted to the Department of Planning and Investment where the proposed pre-school is located, which will review the application then consult with the Department of Education and Training. All these procedures are subject to the Investment Law of Viet Nam.

Educational conditions for issuance of the investment licence:

1. The pre-school proposed to be established must conform with the education institution network approved by a competent authority.
2. Investment in education must comply with the laws of Viet Nam and international treaties to which Viet Nam is a signatory.
3. Investment can be made in the disciplines, subject to current regulations, with the exception of those in national defence and security, politics, and religion.

Conditions for establishment of a foreign-invested pre-school:**1. Investment capital**

1. Minimum of 30 million VND per child (excluding land use cost). Total minimum investment is calculated at the time of fullest capacity. The plan for investment capital must comply with projected scales for each period.

2. For pre-schools renting facilities, the minimum investment per student is 21 million VND.

2. Facilities

1. The school campus must be in one location, in an appropriate environment. The floorplan of the school building is to be calculated based on the number of intended classes and children to be accommodated. The minimum average area constructed is 8m² per child for urban areas, and 12m² per child for rural areas.
2. Appropriate rooms for learning, bedrooms for the children, and other rooms with appropriate functional areas; lighting, desks and chairs, equipment and aids used for childcare and teaching; must be provided.
3. Facilities must include a school office; a boardroom/ principal's office; rooms for administration and logistics; a clinic; areas suitable for security and other staff; storage for equipment, materials and aids used for managing, caring for and teaching of children.
4. Appropriate water supply and drainage systems and toilets, while sanitation facilities must be safe, clean and suitable for the operation of the school.
5. The kitchen must be organised based on flow-through principles, and use suitable equipment and materials that ensure food safety and hygiene, if the school caters for the children.
6. A playground and surrounding fence/walls, and a gate specifying the school's name.



7. There must be trees in the school area. All construction, equipment, materials and toys must ensure absolute safety for the children.

3. Curriculum

1. The curriculum to be delivered at a foreign-invested pre-school must demonstrate educational goals, having no contents that: damage Vietnamese national defence, security and public interests; propagate religion, distort history or negatively affect the cultures, ethics and traditional customs of Viet Nam; and must ensure connecting pathways between training levels.
2. Foreign-invested pre-schools may adopt Vietnamese curricula according to Vietnamese laws, or foreign curricula.
3. The Ministry of Education and Training determines compulsory learning content for Vietnamese students studying in foreign invested pre-schools, schools, universities and branch campuses.

4. Academics

1. Teachers must hold at least bằng cao đẳng (associate degrees or higher national diplomas) in early childhood education pedagogy or equivalent.
2. The maximum number of children per class or group is provided for as follows:
 - For children in kindergartens:
 - From 3 – 12 months old: 15 children per group.
 - From 13 – 24 months old: 20 children per group.
 - From 25 – 36 months old: 25 children per group.
 - For children in pre-schools:
 - From 3 – 4 years old: 25 children per class.
 - From 4 – 5 years old: 30 children per class.
 - From 5 – 6 years old: 35 children per class.
3. The number of teachers within one group or class is provided for as follows:
 - For children in kindergartens: five children per teacher.
 - For children in pre-schools: ten to 12 children per teacher.



STAGE 2

APPLICATION FOR ESTABLISHMENT

Licensing Authority:

Provincial People's Committee

Essential documents required:

1. An application for approval of establishment.
2. A certified true copy, or a copy enclosed with an original, of the Investment Licence.
3. A detailed project proposal to set up the pre-school, specifying: Name of the pre-school; educational goal and tasks; scope of operation; qualifications to be issued; structure of the managerial mechanism; detailed plans for the development and training scale of the educational institutions in each period, specifying the ability to meet the education quality requirements as prescribed.
4. A certified true copy, or a copy enclosed with an original, of the approval of land lease by the Provincial People's Committee for new construction, or an agreement in principle of land lease or available facilities as prescribed and relevant legal documents.
5. A detailed plan for facilities, or a detailed projection on investment in building facilities, including both description and detailed design of the school.
6. A proof of financial capacity as prescribed.

Procedures:

One set of the documents listed above are to be submitted by hand or by post to DOET.

1. Within five working days upon receipt of complete documents, the application receiving agency will check the documents and send them to relevant agencies and units for their opinions.
2. If the documents are incomplete, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email.
3. Within ten working days upon receipt of the letter of request, the relevant agencies or units must respond in writing.
4. Within 30 working days upon receipt of complete documents, DOET will prepare an appraisal report and submit it to the Chairperson of the Provincial People's Committee for consideration and approval of the decision of establishment of the school.
5. If the application is rejected, within five working days upon receipt of the opinion of the Chairperson DOET will notify the applicant in writing either directly or by post, specifying clearly the reasons for rejection.



STAGE 3

APPLICATION FOR THE OPERATING LICENCE

Licensing Authority:

Department of Education and Training (DOET)

Validity period:

The decision validity period is up to 50 years from the date of issuance of the investment licence, but will not exceed the land lease period.

Essential documents required:

1. An application for the operating licence.
2. A certified true copy, or a copy enclosed with an original, of the establishment decision of the school.
3. Regulations on organisation and operation of the school.
4. A report on the progress of the project investment, capital contribution, capital loan and the total capital invested.
5. A report on the fulfilment of the conditions as prescribed, enclosed with:
 - a. A list of the principal, deputy principals, heads of departments, units and chief accountant.
 - b. A list of employees and teachers (full-time and visiting) and their resumes.
 - c. A description of grades, education levels, and disciplines.
 - d. Curriculum, teaching plans, learning materials, lists of main textbooks and reference materials.
 - e. Criteria, regulation and time of recruitment.
 - f. Training regulations.
 - g. Training scale.
 - h. Regulations on tuition fees and other relevant fees.
 - i. Regulations on testing, assessment, recognition of completion of the programmes, modules and grades.
 - j. Sample qualifications to be awarded.

Note: The decision of establishment of a pre-school will become null and void if the pre-school is unable to obtain the operating licence within two years from the effective date of the decision of establishment.

Procedures:

One set of the documents listed above is submitted by hand or by post to DOET.

1. Within 20 working days upon receipt of complete documents, the application receiving agency will take the lead in coordination with relevant agencies and units to appraise the required conditions and submit an appraisal report to the DOET director for consideration and approval of the operating licence.
2. If the documents are incomplete, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email.
3. If the school lacks the conditions for operations, within five working days upon receipt of the opinion of the DOET director, the application receiving agency will notify the applicant in writing, specifying clearly the reasons for rejection.



STAGE 4

AMENDMENTS OR MODIFICATIONS OF THE OPERATING LICENCE

Licensing Authority:

Department of Education and Training (DOET)

Essential documents required:

1. An application for amendments or modifications of the operating licence.
2. A certified true copy, or a copy enclosed with an original, of the establishment decision of the school.
3. Regulations on organisation and operation of the school.
4. A report on the progress of the project investment, capital contribution, capital loan and the total capital invested.
5. A report on the fulfilment of the conditions as prescribed.

Procedures:

One set of the documents listed above is submitted by hand or by post to DOET.

1. Within 20 working days upon receipt of complete documents, the application receiving agency will organise the appraisal of the documents and submit the appraisal report to the DOET director for consideration and approval of the amendments or modifications of the operating licence.
2. If the documents are incomplete, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email.
3. If the school lacks conditions for amendments or modifications of the operating licence, within five working days upon receipt of the opinion of the DOET director, the application receiving agency will notify the applicant in writing, specifying clearly the reasons for rejection.

STAGE 5

SUSPENSION AND TERMINATION OF OPERATIONS

Licensing Authority:

Department of Education and Training (DOET)

1. Suspension of operation

Operations of a foreign-invested pre-school are suspended if committing one of the following breaches:

1. Committing fraud in order to get approval for the establishment or operation.
2. Failure to meet one of the conditions specified in the Decree to get approval for the operation.
3. The approval of the operating licence is granted by an unauthorised person.
4. Breaches of education regulations leading to administrative penalties to the extent that the operation must be suspended.
5. Other cases, subject to the laws of Viet Nam. The school may resume operations when all the

breaches for the resultant operation suspension have been solved.

The application document to resume operation includes:

1. An application for operation resumption, specifying the results of dealing with the breaches for the resultant suspension.
2. Decision of the inspection team.
3. The minutes of the inspection.

Procedures:

One set of the documents listed above is submitted by hand or by post to DOET.

1. Within 20 working days upon receipt of complete documents, the application receiving agency will organise the appraisal of the documents and submit the appraisal report to the DOET director for consideration and approval of resumption of operation.
 2. If the documents are incomplete, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email.
 3. If the school lacks the conditions for resuming operations, within five working days upon receipt of the opinion of the DOET director, the application receiving agency will notify the applicant in writing, specifying clearly the reasons for rejection.
- #### 2. Dissolution and termination of operation
- A foreign-invested pre-school is dissolved and its operation is terminated in the following cases:
1. Upon request by the investor.
 2. Serious breaches of the laws or regulations on the organisation and operation of the school.
 3. The deadline to rectify the breaches of the resultant suspension as specified in the suspension decision has elapsed but the causes leading to the suspension have not been overcome.

4. The goals and contents of operations specified in the establishment decision or operating licence are no longer in line with the country's socio-economic development.

5. Failure to fulfil the commitments contained in the approved project proposal, when a five-year period from the effective date of the establishment decision has elapsed.

Documents for dissolution and termination of operation

1. An application for dissolution and termination of operation of the school.
2. The plan to dissolve and terminate operations of the institution, clearly specifying measures to ensure legal benefits of learners, teachers, managers and employees; a plan for the resolution of financial and asset matters.

Procedures:

One set of the documents listed above is submitted by hand or by post to DOET.

1. Within 30 working days upon receipt of complete documents, the application receiving agency will take the lead in coordination with other agencies and units to organise the appraisal of the documents and submit the appraisal report to the DOET director for consideration and approval.
2. If the documents fail to meet the requirements as prescribed, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email.
3. Where the school is in breach of the regulations, DOET will check and inspect the breaches and make appropriate decisions.



Approval process

Licensing Authority:

Department of Planning and Investment (DPI)

An application for an investment licence is submitted to the Department of Planning and Investment where the proposed school is located, which will review the application then consult with the Department of Education and Training. All these procedures are subject to the Investment Law of Viet Nam.

Educational conditions for issuance of the investment licence:

1. The school proposed for establishment must conform with the education institution network approved by a competent authority.
2. Investment in education must comply with the laws of Viet Nam and international treaties to which Viet Nam is a signatory.
3. Investment can be made in the disciplines, subject to current regulations, with the exception of those in national defence and security, politics, and religion.

Conditions for establishment of a foreign-invested school:**1. Investment capital**

1. Minimum of 50 million VND per student (excluding land use cost). Total minimum investment is calculated at the time of fullest capacity, but no less than 50 billion VND.

2. For schools renting facilities, the minimum investment per student is 35 million VND.

2. Facilities

1. The school campus must be in one location, in an appropriate environment. The floorplan of the school building is to be calculated based on the number of intended classes and children to be accommodated. The minimum average area constructed is 6m² per child for urban areas, and 10m² per child for rural areas.

2. The average area for learning and teaching: at least 2.5 m² per student.

3. Appropriate offices for the board of principals and teachers, and appropriate meeting rooms.

4. Subject classrooms (for middle schools and high schools), library, desks, chairs, teaching equipment and aids that satisfy the current standards of the Ministry of Education and Training.

5. Multi-purpose gyms, art rooms, computer labs, supporting rooms for disabled students and school clinics; canteens and break rooms (for day-boarding schools).

6. Clean water supply and drainage systems, and toilets suitable for the scale of the school, meeting current standards of the Ministry of Education and Training.

7. Playground, training grounds, and a parking lot that accounts for at least 30% of the school lot area. The school must be surrounded by fence/walls with gates specifying the school's name.

3. Curriculum

1. The curriculum to be delivered at a foreign-invested school must demonstrate educational goals, having no contents that: damage Vietnamese national defence, security and public interests; propagate religion, distort history or negatively affect the cultures, ethics and traditional customs of Viet Nam; and must ensure connecting pathways between training levels.

2. Foreign-invested schools may adopt Vietnamese curricula according to Vietnamese laws, or foreign curricula.

3. The Ministry of Education and Training determines the compulsory learning contents for Vietnamese students studying in foreign invested pre-schools, schools, universities and branch campuses.

4. Academics

1. Teachers must hold at least a bachelor degree in pedagogy or equivalent.

2. The number of teachers must ensure at least a ratio of 1.5 teachers per class for elementary schools; 1.95 teachers per class for middle schools; and 2.25 teachers per class for high schools.

3. The number of students must not exceed 30 per class for elementary schools; 35 per class for middle and high schools.





STAGE 2

APPLICATION FOR ESTABLISHMENT

Licensing Authority:

Provincial People's Committee

Essential documents required:

1. An application for approval of establishment.
2. A certified true copy, or a copy enclosed with an original, of the Investment Licence.
3. A detailed project proposal to set up the school, specifying: Name of the school; educational goals and tasks; scope of operations; qualifications to be issued; structure of the managerial mechanism; detailed plans for the development and training scale of the educational institutions in each period, specifying the ability to meet the education quality requirements prescribed.
4. A certified true copy, or a copy enclosed with an original, of the approval of land lease by the Provincial People's Committee for new construction, or an agreement in principle of land lease or available facilities in accordance with the regulations prescribed and relevant legal documents.
5. A detailed plan for facilities or a detailed project on investment in building facilities, including both description and detailed design of the school.
6. A proof of financial capacity as prescribed.

Procedures:

One set of the documents listed above are to be submitted by hand or by post to DOET.

1. Within five working days upon receipt of complete documents, the application receiving agency will check the documents and send them to relevant agencies and units for their opinions
2. If the documents are incomplete, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email
3. Within ten working days upon receipt of the letter of request, the relevant agencies or units must respond in writing
4. Within 30 working days upon receipt of complete documents, DOET will prepare an appraisal report and submit it to the Chairperson of the provincial people's committee for consideration and approval of the decision of establishment of the school
5. If the application is rejected, within five working days upon receipt of the opinion of the Chairperson, DOET will notify the applicant in writing either directly or by post, specifying clearly the reasons for rejection.



STAGE 3

APPLICATION FOR THE OPERATING LICENCE

Licensing Authority:

Department of Education and Training (DOET)

Validity period:

The decision validity period is up to 50 years from the date of issuance of the investment licence, but will not exceed the land lease period.

Essential documents required:

1. An application for the operating licence.
2. A certified true copy, or a copy enclosed with an original, of the establishment decision of the school.
3. Regulations on organisation and operation of the school.
4. A report on the progress of the project investment, capital contribution, capital loan and the total capital invested.
5. A report on the fulfilment of the conditions as prescribed, enclosed with:
 - a. A list of the principal, deputy principals, heads of departments, units and chief accountant.
 - b. A list of employees and teachers (full-time and visiting) and their resumes.

- c. A description of grades, education levels and disciplines.
- d. Curricula, teaching plans, learning materials, lists of main textbooks and reference materials.
- e. Criteria, regulation and time of recruitment.
- f. Training regulations.
- g. Training scale.
- h. Regulations on tuition fees and other relevant fees.
- i. Regulations on testing, assessment, recognition of completion of the programmes, modules and grades.
- j. Sample qualifications to be awarded.

Note: The decision of establishment of a school will become null and void if the school is unable to obtain the operating licence within two years from the effective date of the decision of establishment.

Procedures:

One set of the documents listed above are to be submitted by hand or by post to DOET.

1. Within 20 working days upon receipt of complete documents, the application receiving agency will take the lead in coordination with relevant agencies and units to appraise the required conditions and submit an appraisal report to the DOET director for consideration and approval of the operating licence
2. If the documents are incomplete, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email
3. If the school lacks conditions for operation, within five working days upon receipt of the opinion of the DOET director, the application receiving agency will notify the applicant in writing, specifying clearly the reasons for rejection.

STAGE 4

AMENDMENTS OR MODIFICATIONS OF THE OPERATING LICENCE

Authority:

Department of Education and Training (DOET)

Essential documents required:

1. An application for amendments or modifications of the operating licence.
2. A certified true copy, or a copy enclosed with an original, of the establishment decision of the school.
3. Regulations on organisation and operation of the school.
4. A report on the progress of the project investment, capital contribution, capital loan and the total capital invested.
5. A report on the fulfilment of the conditions as prescribed.

Procedures:

One set of the documents listed above is submitted by hand or by post to DOET.

1. Within 20 working days upon receipt of complete documents, the application receiving agency will organise the appraisal of the documents and submit the appraisal report to the DOET director for consideration and approval of the amendments or modifications of the operating licence
2. If the documents are incomplete, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email
3. If the school lacks conditions for amendments or modifications of the operating licence, within five working days upon receipt of the opinion of the DOET director, the application receiving agency will notify the applicant in writing, specifying clearly the reasons for rejection.



STAGE 5

SUSPENSION AND TERMINATION OF OPERATIONS

Licensing Authority:

Department of Education and Training (DOET)

1. Suspension of operation

Operations of a foreign-invested school are suspended if committing one of the following breaches:

1. Committing fraud in order to get approval for the establishment or operation.
2. Failure to meet one of the conditions as prescribed to get approval for the operation.
3. The approval of the operating licence is granted by an unauthorised person.
4. Breaches of education regulations leading to administrative penalties to the extent that the operation must be suspended.
5. Other cases, subject to the laws of Viet Nam. The school may resume operations when all the breaches for the resultant operation suspension have been resolved.

The application document to resume operations includes:

1. An application for operation resumption, specifying the results of dealing with the breaches for the resultant suspension.
2. Decision of the inspection team.
3. The minutes of the inspection.

Procedures:

One set of the documents listed above is submitted by hand or by post to DOET.

1. Within 20 working days upon receipt of complete documents, the application receiving agency will organise the appraisal of the documents and submit the appraisal report to the DOET director for consideration and approval of resumption of operation.
2. If the documents are incomplete, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email.
3. If the school lacks conditions for resuming operation, within five working days upon receipt of the opinion of the DOET director, the application receiving agency will notify the applicant in writing, specifying clearly the reasons for rejection.



Approval p

2. Dissolution and termination of operation

A foreign invested school is dissolved and its operation is terminated in the following cases:

1. Upon request by the investor.
2. Serious breaches of the laws or regulations on the organisation and operation of the school.
3. The deadline to rectify the breaches of the resultant suspension as specified in the suspension decision has elapsed but causes leading to the suspension have not been overcome.
4. The goals and contents of operation specified in the establishment decision or operating licence are no longer in line with the country's socio-economic development.
5. Failure to fulfil the commitments contained in the approved project proposal, when a five-year period from the effective date of the establishment decision has elapsed.

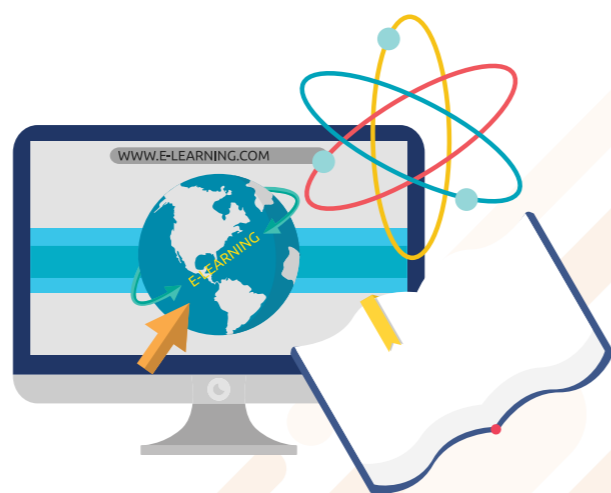
Documents for dissolution and termination of operation

1. An application for dissolution and termination of operation of the school.
2. The plan to dissolve and terminate operation of the foreign invested school, clearly specifying measures to ensure legal benefits of learners, teachers, managers and employees; a plan for resolution of financial and asset matters.

Procedures:

One set of the documents listed above is submitted by hand or by post to DOET.

1. Within 30 working days upon receipt of complete documents, the application receiving agency will take the lead in coordination with other agencies and units to organise the appraisal of the documents and submit the appraisal report to the DOET director for consideration and approval.
2. If the documents fail to meet the requirements as prescribed, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email.
3. Where the school is in breach of the regulations, DOET will check and inspect the breaches and make appropriate decisions.



STAGE 1

APPLICATION FOR THE INVESTMENT LICENCE

Licensing Authority:

Ministry of Planning and Investment

An application for an investment licence is submitted to the Department of Planning and Investment where the proposed university is located, which will review the application then submit it to the Ministry of Planning and Investment. The Ministry of Planning and Investment will then consult with the Ministry of Education and Training before submitting it to the Prime Minister for consideration and approval. All these procedures are subject to the Investment Law of Viet Nam.

Educational conditions for issuance of the investment licence:

1. The university proposed to be established must conform with the education institution network approved by a competent authority.
2. Investment in education must comply with the laws of Viet Nam and international treaties to which Viet Nam is a signatory.
3. Investment can be made in the disciplines, subject to current regulations, with the exception of those in national defence and security, politics, and religion.

Conditions for establishment of a foreign-invested university:

1. Investment capital

1. New foreign-invested university (new construction): VND1,000 billion (~US\$44 million), excluding land cost.
2. New foreign-invested university (facilities rent or contributed by Vietnamese partners): VND700 billion (~US\$31 million).
3. Branch campus of a foreign-invested university: VND250 billion (~US\$11 million).
4. Foreign-invested university established as a

branch campus of a foreign university: VND500 (~US\$22 million).

2. Facilities

1. The land area for construction of the university must be at least 25m² per student at the time of full capacity.
2. The average constructed area must be at least 9m² per student, of which at least 6m² per student must be dedicated for learning and at least 3m² per student must be dedicated for student living.
3. Adequate lecture halls, classrooms and functional rooms that satisfy the training requirements in the appropriate disciplines and forms of training.
4. Adequate offices, administration areas, and managing boards that suit the organisational structure of the relevant academic departments, faculties and disciplines. The minimum area must be 8m² per person.
5. Conference rooms, libraries, testing labs, workshops and other facilities that satisfy the requirements of the training programme and science- and technology-related activities.

6. Canteens and construction works serving recreation, sports and cultural activities, and medical constructions and services serving the managers, lecturers, and students.

7. A technical construction area and vehicle parking spaces.

3. Curriculum

1. The curriculum to be delivered at a foreign-invested educational institution must demonstrate educational goals, having no contents that: damage Vietnamese national defence, security and public interests; propagate religion, distort history or negatively affect the cultures, ethics and traditional customs of Viet Nam; and must ensure connecting pathways between training levels.



2. Foreign-invested universities may adopt Vietnamese curricula according to Vietnamese laws, or foreign curricula.

3. The Ministry of Education and Training determines the compulsory learning contents for Vietnamese students studying in foreign invested pre-schools, schools, universities and branch campuses.

4. Academics

1. Lecturers must hold at least a master's degrees or higher. The proportion of lecturers that hold doctorate degrees must not be lower than 50% of the total lecturers, except for some particular disciplines to be considered and approved by the Minister of Education and Training.
2. The maximum ratio of students to lecturers is 10:1, applicable to arts majors; 15:1 applicable to science and technology majors; 25:1, applicable to

social sciences, humanities and economics majors, and business administration majors.

3. Adequate permanent lecturers to undertake at least 60% of the programme load of each discipline.

4. Foreign lecturers teaching at a foreign-invested educational institution must be experienced in the discipline that they teach, except for cases stipulated in point e of this clause.

5. Native speakers teaching language skills must hold at least a bachelor's degree or higher and a suitable foreign language teaching certificate.

STAGE 2

APPLICATION FOR ESTABLISHMENT OF A UNIVERSITY

Licensing Authority:

Prime Minister

Essential documents required:

1. An application for approval of establishment.
2. A certified true copy, or a copy enclosed with an original, of the Investment Licence.
3. A detailed project proposal to set up the university, specifying: Name of the University; educational targets and tasks; scope of operation; qualifications to be issued; structure of the managerial mechanism; detailed plans for the development and training scale of the educational institutions in each period, specifying the ability to meet the education quality requirements.
4. A certified true copy, or a copy enclosed with an original, of the approval of land lease by the Provincial People's Committee for new construction, or an agreement in principle of land lease or available facilities and relevant legal documents.
5. A detailed plan for facilities or a detailed projection on investment in building facilities, including both description and detailed design of the university.
6. A proof of financial capacity as prescribed.

Procedures:

One set of the documents listed above is submitted by hand or by post to MOET.

1. Within five working days upon receipt of complete documents, the application receiving agency will check the documents and send them to relevant agencies and units for their opinions.
2. If the documents are incomplete, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email.
3. Within ten working days upon receipt of the letter of request, the relevant agencies or units must respond in writing.
4. Within 30 working days upon receipt of complete documents, the application receiving agency will prepare an appraisal report and submit it to the Minister of Education and Training for consideration and approval of the submission to the Prime Minister for the decision of establishment of the university.
5. If the application is rejected, within five working days upon receipt of the opinion of the Prime Minister, MOET will notify the applicant in writing either directly or by post, specifying clearly the reasons for rejection.

STAGE 3

APPLICATION FOR THE OPERATING LICENCE

Licensing Authority:

Ministry of Education and Training (MOET)

Validity period:

The decision validity period is up to 50 years from the date of issuance of the investment licence, but will not exceed the land lease period.

Essential documents required:

1. An application for the operating licence.
2. A certified true copy, or a copy enclosed with an original, of the establishment decision of the foreign-invested university.
3. Regulations on organisation and operation of the university.
4. A report on the progress of the project investment, capital contribution, capital loan and the entire capital invested.
5. A report on the fulfilment of the conditions prescribed, enclosed with:
 - a. A list of the president, vice presidents, deans, department managers and chief accountant. As for the application documents for licensing the operation of the branch campus of higher educational institutions, a list of persons in charge of the branch campus and its organisational structure is required.
 - b. A list of employees, teachers and lecturers (full-time and visiting) and their resumes.
 - c. A description of grades, training levels and disciplines.
 - d. Curricula, teaching plans, learning materials, lists of main textbooks and reference materials.

- e. Criteria, regulation and time of recruitment.
- f. Training regulations.
- g. Training scale.
- h. Regulations on tuition fees and other relevant fees.
- i. Regulations on testing, assessment, recognition of completion of the programme, modules and grades.
- k. Sample qualifications to be awarded.

Note: The decision of establishment of a university will become null and void if the university is unable to obtain the operation licence within four years from the effective date of the decision of establishment.

Procedures:

One set of the documents listed above is submitted by hand or by post to MOET.

1. Within 20 working days upon receipt of complete documents, the application receiving agency will take the lead in coordination with relevant agencies and units to appraise the required conditions and submit an appraisal report to the Minister of Education and Training for consideration and approval of the operating licence.
2. If the documents are incomplete, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email.
3. If the university lacks conditions for operation, within five working days upon receipt of the opinion of the Minister of Education and Training, the application receiving agency will notify the applicant in writing, specifying clearly the reasons for rejection.



STAGE 4

AMENDMENTS, MODIFICATIONS OF THE OPERATING LICENCE

Licensing Authority:

Ministry of Education and Training (MOET)

Essential documents required:

1. An application for the amendments or modifications of the operating licence.
2. A certified true copy, or a copy enclosed with an original, of the establishment decision of the foreign-invested university.
3. Regulations on organisation and operation of the university.
4. A report on the progress of the project investment, capital contribution, capital loan and the entire capital invested.
5. A report on the fulfilment of the conditions prescribed.

Procedures:

One set of the documents listed above is submitted by hand or by post to MOET.

1. Within 20 working days upon receipt of complete documents, the application receiving agency will organise the appraisal of the documents and submit the appraisal report to the Minister of Education and Training for consideration and approval of the amendments or modifications of the operating licence.
2. If the documents are incomplete, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email.
3. If the university lacks conditions for amendments or modifications of the operating licence, within five working days upon receipt of the opinion of the Minister, the application receiving agency will notify the applicant in writing, specifying clearly the reasons for rejection.



STAGE 5

SUSPENSION AND TERMINATION OF OPERATIONS

Authority:

Ministry of Education and Training (MOET)

1. Suspension of operation

Operations of a foreign invested university are suspended if committing one of these following breaches:

1. Committing fraud in order to get approval for the establishment or operation.
2. Failure to meet one of the conditions specified in the Decree to get approval for the operation.
3. The approval of the operating licence is granted by an unauthorised person.
4. Breaches of education regulations leading to administrative penalties to the extent that the operation must be suspended.
5. Other cases, subject to the laws of Viet Nam. The University may resume operations when all the breaches for the resultant operation suspension have been resolved.

The application document to resume operation includes:

1. An application for operation resumption, specifying the results of dealing with the breaches for the resultant suspension.
2. Decision of the inspection team.
3. The minutes of the inspection.



Procedures:

One set of the documents listed above is submitted by hand or by post to MOET.

1. Within 20 working days upon receipt of complete documents, the application receiving agency will organise the appraisal of the documents and submit the appraisal report to the Minister of Education and Training for consideration and approval of resumption of operation.
2. If the documents are incomplete, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email.
3. If the university lacks conditions for resuming operation, within five working days upon receipt of the opinion of the Minister, the application receiving agency will notify the applicant in writing, specifying clearly the reasons for rejection.



2. Dissolution and termination of operation

A foreign-invested university is dissolved and its operation is terminated in the following cases:

1. Upon request by the investor.
2. Serious breaches of the laws or regulations on the organisation and operation of the university.
3. The deadline to rectify the breaches of the resultant suspension as specified in the suspension decision has elapsed but the causes leading to the suspension are not overcome.
4. The goals and contents of operation specified in the establishment decision or operating licence are no longer in line with the country's socio-economic development.
5. Failure to fulfil the commitments contained in the approved project proposal within the five-year period after the effective date of the establishment decision has elapsed.

Documents for dissolution and termination of operation

1. An application for dissolution and termination of operation of the university.
2. The plan to dissolve and terminate operation of the foreign-invested university, clearly specifying measures to ensure legal benefits of learners, teachers, managers and employees; a plan for resolution of financial and asset matters.



Procedures:

One set of the documents listed above is submitted by hand or by post to MOET.

1. Within 30 working days upon receipt of complete documents, the application receiving agency will take the lead in coordination with other agencies and units to organise the appraisal of the documents and submit the appraisal report to the Minister for consideration and approval.
2. If the documents fail to meet the requirements as prescribed, within five working days, the application receiving agency will notify the applicant by writing either directly or by post or by email.
3. Where the university is in breach of the regulations, MOET will check and inspect the breaches and make appropriate decisions.

4.7

Approval process for the establishment of a representative office of a foreign education institution

Who can establish a foreign educational representative office in Vietnam?

A foreign educational institution can establish a foreign education representative office in Viet Nam if it:

1. Has a legal status.
2. Has been operating for at least five years in the home country; and has been accredited or recognized for its education quality by a competent agency.
3. Has clear charters, principles and targets.
4. Has regulations on organisation and operation of the representative office being established in Viet Nam that conform to Viet Nam's laws; and
5. Has a location for the representative office and can ensure security, labour safety and hygiene as prescribed by the laws of Viet Nam.

What are representative offices permitted to do?

1. Contact and boost cooperation between the educational institution that it represents and the Vietnamese educational institutions through the promotion of joint educational programmes and projects.
2. Organise exchange activities, consultations, information exchanges, seminars, and exhibitions on education, that aim to introduce the foreign educational institution that it represents.
3. Expedite and supervise the implementation of the agreements on educational cooperation signed with Vietnamese educational institutions.
4. Must not engage in educational activities that directly generate profit in Viet Nam, and must not establish branches under it.
5. Before November 30 every year, the representative office must send a written report about its operations to the Department of Education and Training of the province where it is located; also, if requested by the competent agency, it must provide documents and information regarding relevant problems. The report must be submitted online or in writing.
6. Fulfil other obligations as prescribed by the laws of Viet Nam.

STAGE 1

APPLICATION FOR THE ESTABLISHMENT LICENCE

Licensing Authority:

Ministry of Education and Training (MOET)

Essential documents required:

1. An application for approval to establish a representative office.
2. A document proving the legal status of the foreign educational institution; a certified true copy, or a copy enclosed with an original, of the operation charter; a quality assessment certificate of the foreign educational institution, or a written certificate of quality assurance from a competent agency; a summary report on the establishment and development of the foreign educational institution.
3. Draft regulations on the organisation and operation of the representative office.
4. A letter introducing the manager of the representative office and his/her resume.

Written certificates issued by a foreign competent agency must be consularly legalised at the Ministry of Foreign Affairs in Viet Nam, or at the diplomatic mission, consular office or at a Vietnamese agency authorised to do consular work in a foreign country, unless the international agreements to which Viet Nam is a signatory prescribes otherwise.



Procedures:

One set of the documents listed above is submitted by hand or by post to MOET.

1. Within 30 working days upon receipt of complete documents, the Ministry of Education and Training will organise the appraisal of the application and issue a decision of establishment of the representative office if all requirements are met. In the event of rejection, MOET will notify the applicant in writing, specifying clearly the reasons for rejection
2. If the documents are incomplete, within five working days, MOET will notify the applicant by writing either directly or by post or by email.

STAGE 2

REGISTRATION FOR OPERATION

Licensing authority:

Department of Education and Training (DOET)

Essential documents required:

1. An application for approval for operation of the representative office.
2. A certified true copy, or a copy enclosed with an original, of the decision on approving the establishment of the representative office, and copies of the application documents already submitted to the Ministry of Education and Training to request for the aforesaid decision.
3. The decision on the appointment of the manager for the representative office and his/her resume.
4. The personnel of the representative office and their resumes.
5. Specific location of the representative office and relevant legal documents.

Procedures:

One set of the documents listed above is submitted to DOET where the representative office is located within 20 working days from the effective date of the decision of establishment of the representative office.

1. Within ten working days upon receipt of complete documents, the director of DOET will issue a certificate of operation registration and publicise it on DOET's website. In the event of rejection, DOET will notify the applicant in writing, specifying clearly the reasons for rejection.
2. If the documents are incomplete, within five working days, DOET will notify the applicant by writing either directly or by post or by email.



STAGE 3

AMENDMENTS AND EXTENSION OF THE ESTABLISHMENT LICENCE

Licensing Authority:

Ministry of Education and Training (MOET)

The foreign education institution must apply for amendments, modifications or extensions of the establishment licence of its representative office in the following cases:

1. Change of name, the head, or headquarters of the foreign education institution in its home country.
2. Change of name, manager, or location of its representative office in Viet Nam.
3. Upon the expiry of the establishment licence of its representative office.

Essential documents required:

1. An application of the foreign educational institution with clear information and explanation of any amendments, supplements and extensions of the establishment licence of the representative office.
2. The original or a copy of the establishment licence of the representative office.
3. The registration certificate of the representative office, or a copy if it has already registered for operation.
4. A detailed report on the operation of the representative office.

Procedures:

A set of the documents listed above is submitted to MOET by hand or by post within the six months before the expiry of the establishment of the representative office.

1. Within 20 working days upon receipt of complete documents, MOET will appraise the application and issue a decision of renewal or modification of the representative office if all requirements are met. In the event of rejection, MOET will notify the applicant in writing, specifying clearly the reasons for rejection
2. If the documents are incomplete, within five working days, MOET will notify the applicant by writing either directly or by post or by email.

STAGE 4

TERMINATION OF OPERATION OF THE REPRESENTATIVE OFFICE

Authority:

Ministry of Education and Training (MOET)

Operation of representative offices is terminated in the following cases:

1. The establishment licence expires.
2. Upon the request by the foreign education institution who set up the representative office.
3. The establishment licence is revoked because the representative office fails to operate within six months from the effective date of the first establishment licence or within three months from the effective date of the renewed establishment licence.
4. Fraud is discovered in the application documents for the establishment licence.
5. Engagement in activities in contravention of the establishment licence is discovered.
6. Breaches of other Vietnamese laws or regulations.

Essential documents required:

1. An application for approval of operation termination of the representative office, clearly specifying the reasons for termination.
2. A detailed plan for terminating the operation with clear measures for ensuring the legal rights of the employees; a plan on resolving any outstanding financial or property matters.

Procedures:

One set of the documents listed above is submitted to MOET by hand or by post.

1. Within 20 working days upon receipt of complete documents for termination of the representative office, MOET will consider and make appropriate decisions. If the documents are incomplete, MOET will notify the applicant in writing
2. If the representative office is in breach as stated in points 3 to 6 above, MOET will inspect and make appropriate decisions.



5 Case studies

Albert Einstein School



About Albert Einstein School

Albert Einstein School is a secondary school in Ho Chi Minh City, offering Vietnamese and international Year 12 leaving certificates. It is a member of Khoi Nguyen Education Group; it offers education opportunities and pathways to its graduates. Albert Einstein School hosted the first programme offering the Victorian Certificate of Education in partnership with Haileybury, Australia.

About Victorian Certificate of Education (VCE)

The international programme at Albert Einstein offers the Victorian Certificate of Education (VCE) with support from Haileybury's teachers and international mentors. Haileybury is Australia's largest school and the country's largest transnational secondary education provider. The VCE is a globally recognised certificate supported by the Victorian State Government, allowing its graduates to access universities in Australia, the United States, the United Kingdom, Canada, New Zealand and many other countries.

Programme title: Victorian Certificate of Education

Type of programme: Senior Secondary School Certificate

Partnership model: Joint education programme (school sector)

Study duration: Three years (Years 10, 11 and 12)

Entry requirements: Completion of local Year 10 programmes or other Year 10 certificates.

Tuition fee: Variable depending on year level.

Scholarship(s): Available to exceptional candidates.

Contact point for TNE partnership:

Institution address: 13C, Nguyen Van Linh Avenue, Phong Phu Commune, Binh Chanh District, Ho Chi Minh City

Contact person: Hang Le

Email: hang.le@haileybury.vic.edu.au

Programme website: <https://aesvietnam.edu.vn/>



Doan Thi Diem School



Oxford
International
Curriculum

About Doan Thi Diem School

Doan Thi Diem Hanoi Primary School, formerly known as Doan Thi Diem Private Primary School, was established on May 7 1997 under Decision No. 1718/QĐ-UB of the Hanoi People's Committee.

Slogan: A school of dream and kindness

Core values: proactiveness – empathy – honesty – solidarity – creativity

About International Programmes

Cambridge Primary Programme (Cambridge International Curriculum)

Doan Thi Diem Hanoi Primary School is an officially recognised Cambridge International School (VN464). This programme is an Integrated Education Programme between Viet Nam's 2018 National Curriculum and Cambridge Primary Curriculum.

Oxford International Curriculum

Doan Thi Diem Primary School Hanoi is one of the first 20 schools in the world to implement the Oxford International Programme and the first school in Viet Nam to implement the Integrated Education Programme between Viet Nam's 2018 National Curriculum and International Education Oxford under the supervision and accreditation of Oxford University Press.

Benefits of International Programmes

Cambridge International Curriculum:

- A Cambridge education prepares students for life, helping them develop an informed curiosity and a lasting passion for learning.
- The curriculum helps students to learn, discover new abilities and a wider world.
- Cambridge students develop the skills they need to achieve at school, university and work.

Oxford International Curriculum. OIC offers students:

- A trustworthy and flexible route to equip all learners with the lifelong skills they need to fully engage with a changing world.
- A structured guide to shape learning, starting with simple tasks and becoming more challenging to develop skills further.
- Clear guidance on what to teach with the ability to adapt it to suit students' own experiences and their local context
- Teacher support to provide the richest possible learning environment for your students

Contact point for TNE partnership

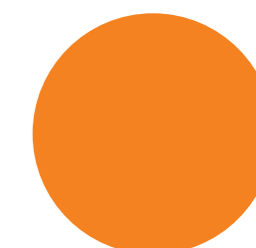
Institution address: Doan Thi Diem Primary School

Contact person:

Telephone: (024) 3787 0338

Email: c1doanthidiem-ntl@hanoiedu.vn

Programme website: <http://doanthidiem.edu.vn>



The International School @ParkCity Hanoi



About ParkCity Hanoi

ParkCity Hanoi is a visionary community with highly differentiated neighbourhood and home concepts. It is the brainchild of ParkCity Group, the reputable Malaysian real estate developer of Desa ParkCity, the most liveable, safest and best-selling community in Kuala Lumpur, Malaysia.

Located in the vibrant township of ParkCity Hanoi, the International School @ ParkCity Hanoi (ISPH) opened in August 2019 to become the first sister school to the prestigious International School @ ParkCity Kuala Lumpur, Malaysia (ISPKL). ISPH is a leading international school in Hanoi, offering extensive programmes of study for 3- to 18-year-olds.

ISPH's broad and balanced programmes of study are based on the UK curriculum and including the internationally recognised Cambridge IGCSE and A-Level qualifications. ISPH provides a world-class education in which every student is happy, treated as an individual, and reaches their full potential.

Some key programmes delivered in Viet Nam

EYC: Nursery & Reception (aged 3 - 5): The UK Early Years Foundation Stage (EYFS) Curriculum.

Primary: Year 1 - Year 6 (aged 5 - 11): The UK National Curriculum for English & Mathematics, and the International Primary Curriculum (IPC).

Secondary: Year 7 - Year 13 (aged 11 to 18): The UK National Curriculum, including enhanced middle years programme, IGCSE and A-Level examinations

- IGCSE courses for Years 10 & 11 (aged 14 - 16) with examinations taken at the end of Year 11.
- A-Level courses for Years 12 & 13 (aged 16 - 18) with examinations taken at the end of Year 13. Careers guidance, work experience, community service and leadership training, in preparation for entrance to the world's top universities in the US, UK, Europe and Asia.

Partnership model:

Foreign-invested school (school sector)

Entry requirements:

EYC:

- Interview with the Head of Primary
- Admissions assessment with a range of practical tasks

Primary:

- Interview with the Head of Primary.
- Admissions assessment including English, Mathematics, practical and social skills

Secondary:

- Interview with the Head of Secondary
- Admissions assessment including practical and social skills, and the CAT4 test (Cognitive Ability Test)

Annual Tuition fee:

Ranging from VND 295,300,000 to VND 565,700,000

Scholarship(s):

Please contact the ISPH Admissions Office with enquiries. Information regarding fees and incentives is available via the school website.

Benefits of this programme

Our Five Point Promise

1. Happy Students

who are hard-working and well-mannered, with a genuine love for learning.

2. Highly Qualified & Experienced Teachers

who ensure that every student makes the best possible progress.

3. A Caring Community

where all parents and families are made to feel welcome and valued.

4. World-Class Facilities

with state-of-the-art buildings, outdoor spaces and resources for learning.

5. Academic Excellence

in English, mathematics, science and throughout the curriculum; in sports, the arts, and beyond.

Contact point for TNE partnership

Institution address: ParkCity Hanoi, Le Trong Tan Road, Ha Dong District, Hanoi, Viet Nam
 Contact person: Mr Rik Millington - ISPH Principal
 Telephone: +84 93 44 55 228
 Email: principal@isph.edu.vn
 Website: www.isph.edu.vn

Institute of International Finance Education (IIFE) – University of Greenwich



About University of Greenwich

University of Greenwich, established in 1890 in the United Kingdom, has over 250,000 alumni across the globe. The university has gained the accreditations of many prestigious organisations, such as CIPD, APS, and AMBA.

University of Greenwich is situated across three campuses in London and Kent, with the largest one situated on a UNESCO World Heritage Site in the heart of Greenwich, London.

About the Academy of Finance

The Academy of Finance (AOF) was established in 2001, a resultant merger of three institutions under the Ministry of Finance: Hanoi University of Finance and Accounting, the Institute of Finance, and the Financial Training Centre.

The Institute of International Finance Education (IIFE) was established in 2010 under AOF. IIFE is currently organising and managing joint training programmes at both master's and bachelor's levels with University of Greenwich.

Programme title

Bachelor's (Hons) of Accounting and Finance (BAAF)
Master of Investment and Finance (MSC)

Type of programme

Joint degree programme

Partnership model

Joint training programme (HE sector)

Study duration:

BAAF: Four years with two options: full four years in Viet Nam, or three years in Viet Nam and one year in the UK
MSC: One year in Viet Nam

Entry requirements:

Bachelor degrees: Subject to current regulations of the Ministry of Education and Training of Viet Nam.
MSC: Bachelor degree holders majoring in Economics, Investments, Finance, Accounting, with IELTS score of 6.0 or above.

Tuition fee:

BAAF: VND 70 million per year
MSC: VND 195 million per course

Scholarship(s):

Bachelor: Excellent/ Outstanding Student
Scholarships: 2-50-100% tuition fees/ year

Benefits of this programme

BAAF programme:

DDP Programme (Dual Degree Programme), is a four-year undergraduate, full-time, focused training programme. Successful graduates will receive two degrees, one from Academy of Finance and one from University of Greenwich.

MSc programme:

The Master of Finance and Investment is a unique programme that trains skilled professionals in finance and financial investment. The programme has many advantages and strengths of its own.

Contact point for TNE partnership

Institution address: No 4, Alley 1 Hang Chuoi, Pham Dinh Ho Ward, Hai Ba Trung District, Hanoi City, Viet Nam
Contact person: Dr. Trinh Thanh Huyen
Telephone: 0941148968
Email: t.t.huyen@iife.edu.vn
Programme website: iife.edu.vn

FPT University – Swinburne University of Technology



About FPT University

FPT University is one of few Universities in Viet Nam that has campuses across four regions; Hanoi, Da Nang, Quy Nhon and Ho Chi Minh City.

FPT University has been rated five stars in four fields (Job, Education, Social Responsibility and Facilities) by QS Stars - a prestigious global education ranking organisation.

About Swinburne University of Technology

Swinburne University of Technology is a public university in Melbourne, Australia, established under the Swinburne University of Technology Act 2010 (Vic). Swinburne has an international reputation for world-class research that connects science and technology with business and the community.

Programme title

- Bachelor of Business
- Bachelor of Media and Communications
- Bachelor of Information and Communication Technology
- Bachelor of Computer Science

Type of programme and partnership model

Joint training programme

Swinburne degrees are offered in three locations across Viet Nam in partnership with FPT University.

Study duration

Three years study fully in Viet Nam or partially in Viet Nam and partially in Australia.

Entry requirements:

Minimum entry requirements can be found on the Swinburne University of Technology website at: [Entry Requirements | International Students | Swinburne University | Melbourne, Australia](#)

Tuition fee (3 years)

US\$20,000

Scholarship(s):

A scholarship programme is available for Vietnamese students studying Swinburne University courses in Viet Nam.

For students wishing to transfer to Australia during the course of their programme applications are assessed for the available scholarships at the time of application.

Benefits of this programme

- Internationally recognised University
- Industry connections and workplace experience
- High quality research and teaching
- Cutting edge facilities that enhance learning
- Ability to move between teaching locations to gain international experience

Contact point for TNE partnership

Institution address: John St, Hawthorn, Victoria, Australia

Contact person: Dr Adam Baker

Email: educationpartnership@swin.edu.au

Programme website: swinburne-vn.edu.vn

National University of Economics – University of Lincoln



About the University of Lincoln

The university has a rapidly growing international reputation for academic research. According to the Guardian University Guide 2022, University of Lincoln is placed among the top 20 universities in the UK for the student satisfaction. Times Higher Education's (THE) Young University Rankings 2023 lists University of Lincoln in the world's top 130 with holding a maximum five-star score overall in the QS stars ratings system of global universities.

About NEU

NEU is one of Viet Nam's leading universities in Economics and Business Administration with its 60 years of construction and growth. The University has played a significant role in providing Viet Nam with outstanding intellectual resources.

NEU has a strong partnership network with leading academic institutions, government agencies, and non-government organizations.

Programme title

- MPhil/PhD in Economics
- MPhil/PhD in Finance
- MPhil/PhD in Accounting
- MPhil/PhD in Human Resource Management
- MPhil/PhD in Logistics Management
- MPhil/PhD in Marketing
- MPhil/PhD in Management
- MPhil/PhD in Tourism

Type of programme

PhD partnership programmes
Awarding university: University of Lincoln

Partnership model

Joint training programme (HE sector)

Study duration:

Three and a half to six years with at least ten weeks over the duration of the course at the University of Lincoln for face-to-face supervision, spread over at least two visits to the University of Lincoln

Entry requirements:

In compliance with the University of Lincoln's research degree admission policy.

Tuition fee:

Tuition fee paid to the University of Lincoln: GB 2,352 for the 2022-2023 academic year (subject to a 68 percent discount on the relevant part-time international student fee, i.e., GB 7,350). This tuition fee may change yearly according to the University of Lincoln's fee and scholarship policy.

Tuition fee paid to the National Economics University: VND 30 million per year.

Scholarship(s):

PhD Students of National Economics University accepted by the University of Lincoln on the programmes are liable to pay the relevant part-time tuition fee, subject to a 68 percent discount on the relevant part-time international student fee. Students will not be eligible for any further University of Lincoln scholarships or discounts.

Benefits of the programme

- The supervisors are all professors and experts in many fields for both University of Lincoln and National Economics University
- Diverse online database access system for all PhD students.
- Regular contact with supervisors via email, teleconferencing, a virtual learning environment



- Having opportunities to participate in seminars with national and international experts
- Having opportunities to publish ISI/Scopus research papers
- The study duration of ten weeks in the UK is flexible, depending on the research progress of each PhD student

Contact point for TNE partnership

University of Lincoln

Institution address: Brayford Way, Brayford Pool, Lincoln LN6 7TS, United of Kingdom
Contact person: Dr Hao Quach, Associate Professor, Regional Director for Southeast Asia, Lincoln International Business School
Telephone: 01522 83 5546
Email: hquach@lincoln.ac.uk
Programme website: <https://www.lincoln.ac.uk/studywithus/postgraduatestudy/postgraduateresearch/postgraduateresearchprogrammes/>

National Economics University

Institution address: 207 Giai Phong Street, Hai Ba Trung District, Hanoi, Viet Nam
Contact person: Dr Le Trung Thanh, Associate Professor, Dean of the Graduate School, National Economics University
Telephone: +84 913213993
Email: letrungthanh@neu.edu.vn; phdlincoln@neu.edu.vn
Programme website: <https://sdh.neu.edu.vn/>

British University Viet Nam



Awarding Body



Academic Direction



About University of London

Since 1858, the University of London International Programmes have offered a wide range of high-quality distance learning courses to students – wherever they are in the world. Students registered with the University of London are awarded a University of London degree on successful completion of their studies. Degrees awarded to International Programme students are of an identical standard to those awarded to students who study at one of the University of London’s Colleges. British University Viet Nam is proud to be the first and only university in Viet Nam to provide teaching for University of London International Programmes.

About Staffordshire University

Staffordshire University (SU) is named after its home county, Staffordshire in Central England. The University is a Civic University which plays a leading role in improving the regional economy and enhancing quality of life in local communities. Staffordshire University possess a long and rich history of over 120 years in education and has been recognised globally for its top-quality courses in various majors. Today it continues to support over 17,000 students at its campuses in Stoke-in-Trent, Stafford and London in the UK.

About BUV

Established in 2009, British University Viet Nam has since provided quality delivery of British degrees, as well as local degree programmes delivered and

awarded by BUV – at both undergraduate and postgraduate levels. In terms of undergraduate programmes, BUV consists of 4 Schools, including the School of Business; Hospitality and Tourism; Creative Industries; and Computing and Innovative Technologies. The university also offers: an MBA programme; pre-university foundation and pathway courses; and an IELTS training programme. In August 2022, BUV was announced as the first university in Viet Nam to be awarded an overall 5-star quality rating from the internationally acknowledged QS International University Ranking Agency.

Key Schools

- School of Business
- School of Hospitality and Tourism
- School of Creative Industries
- School of Computing and Innovative Technologies

Type of programme

Franchised degree programme

Partnership model

Foreign-invested university (HE sector)

Study duration

Three years in Viet Nam, student will be awarded with UK degrees from University of London and Staffordshire University

Entry requirements:

Requirement for each programme is listed at <https://www.buv.edu.vn/admissions/undergraduate/>

Tuition fee:

Approximately equivalent to USD \$10,000 per annum (tuition fee including some other compulsory fees)

Scholarship(s):

The British University Viet Nam (BUV) scholarship fund was established in 2018 with the goal of giving students the opportunity to study UK undergraduate and graduate programmes in an international standard educational environment in the country’s capital. Each year, BUV establishes a scholarship fund valued at over 40 billion VND.

Benefits of this programme

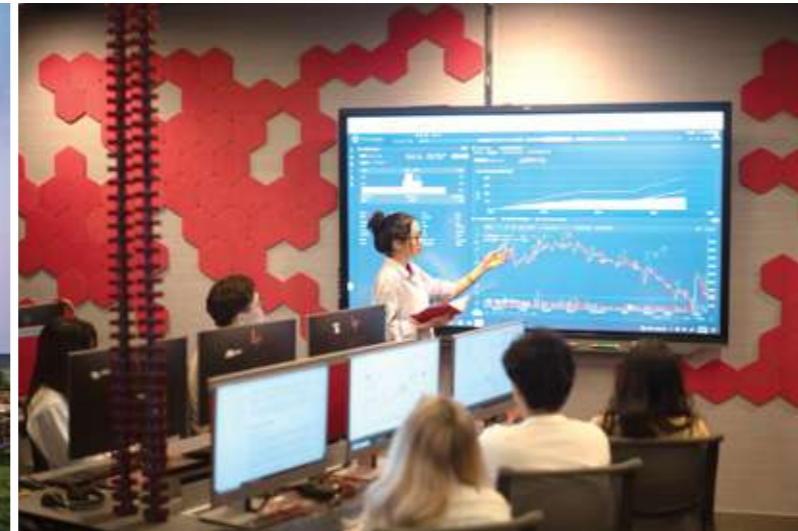
BUV has been committing to deliver the following 10 advantages to students:

- An internationally recognised British education, followed by a certified British qualification
- A 5-star campus, integrating an iconic design with the latest learning technologies
- A compulsory 3 year Personal, Social and Human Growth programme for all students to be equipped with a personal skillset for future life and work

- Quality assurance in operation, as BUV is regularly audited by their UK partner universities and endorsed by the UK’s QAA (Quality Assurance Agency)
- A corporate network of more than 400 national and international partners offering career and internship opportunities to students
- An exciting student life, featuring over 30 student clubs and an extensive range of extra-curricular activities
- Great employability in which 100% of BUV graduates are employed within 3 months after graduation or move on to further studies
- Diversity and inclusion in the community, as the institution provides British education for students from diverse backgrounds and learning abilities
- A global experience with global engagement opportunities offered to enrich student experience
- Support for alumni with exclusive benefits and privileges for the BUV alumni network

Contact point for TNE partnership

Institution address: BUV Ecopark campus, GD-Lot 01, Ecopark township, Van Giang district, Hung Yen province
 Contact person: BUV International Office
 Telephone: +84 2216 250 250
 Email: bu-internationaloffice@buv.edu.vn
 Programme website: www.buv.edu.vn



- 1 RMIT University Viet Nam is the first fully foreign university in Viet Nam.
- 2 RMIT's international learning environment encourages cultural awareness, critical thinking, experimentation and creativity.
- 3 RMIT students benefit from the University's strong industry connections and curricula influenced by the latest industry trends.

About RMIT University

Established in 1887, RMIT is a global university of technology, design and enterprise with more than 96,000 students and 9,000 staff globally (as of September 2022). RMIT's mission is to help shape the world through research, innovation, quality teaching and engagement, and to create transformative experiences for students, getting them ready for life and work.

RMIT Viet Nam was founded in 2000, and brings a world-class education and globalised study environment to one of the fastest growing regions in Asia. RMIT Viet Nam offers programmes in business, technology, communication, design, fashion, and languages, and boasts an impressive range of extra-curricular activities that encourage students to break new ground in their areas of interest.

Some key programmes delivered in Viet Nam

- Bachelor of Business (with 9 majors and 14 minors)
- Bachelor of Tourism and Hospitality Management
- Bachelor of Digital Marketing
- Bachelor of Professional Communication
- Bachelor of Design (Digital Media)
- Bachelor of Design Studies
- Bachelor of Design (Games)
- Bachelor of Fashion (Enterprise)
- Bachelor of Languages
- Bachelor of Digital Film and Video

- Bachelor of Engineering (Software Engineering) (Honours)
- Bachelor of Engineering (Robotics & Mechatronics Engineering) (Honours)
- Bachelor of Information Technology
- Bachelor of Applied Science (Aviation)
- Bachelor of Applied Science (Psychology)
- Bachelor of Science (Food Technology and Nutrition)
- Master of Artificial Intelligence
- Master of Cyber Security
- Master of International Business
- Master of Business Administration
- PhD in Business
- PhD in Management

Partnership model

Foreign-invested university (HE sector)

Study duration:

- Bachelor's programmes: three to four years (depending on the programme)
- Master's programmes: One and a half to two years
- PhD programmes: three to four years (full time PhD candidates)

Tuition fee:

Visit our website for the most updated information:
<https://www.rmit.edu.vn/study-at-rmit/tuition-fees>

Scholarship(s):

RMIT University Viet Nam provides a range of scholarships to promising students every year. By the end of 2021, we have awarded more than VND 420 billion worth of scholarships to more than 1,500 young people from all over Viet Nam and around the world – young people who exemplify the kinds of characteristics that RMIT prides itself on.

To explore the scholarships, visit:
<https://www.rmit.edu.vn/study-at-rmit/scholarships>

Benefits of these programmes

At RMIT Viet Nam, we are proud of our world class reputation

- A global university recognised for leadership and innovation in technology, design and enterprise.
- Programmes are delivered by experts in the field of study.
- Strong industry connections and curriculum influenced by the latest industry trends.
- An international learning environment that encourages cultural awareness, critical thinking, experimentation, and creativity.
- An education that prepares students for success, exposes students to new ideas and equips students with the skills and knowledge to excel in their chosen career.

Contact point for TNE partnership:

Institution address: 702 Nguyen Van Linh, Tan Phong Ward, District 7, Ho Chi Minh City
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 Telephone: (+84) 28 3776 1300
 Email: loan.duonghong@rmit.edu.vn
 Website: www.rmit.edu.vn



Representative Office of the University of Hong Kong in Viet Nam



About HKU in Viet Nam

On July 27, 2022, HKU Business School announced the Grand Opening of the Representative Office of HKU in Viet Nam in Ho Chi Minh City. Located in Bitexco Financial Tower, our slogan 'Connecting Viet Nam' reflects the goal to bilaterally connect Viet Nam with Hong Kong, Asia, and the world. Our mission lies in Education, Research, and Impact.

Contact point:

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2 Hai Trieu, Ben Nghe, D.1, HCMC, Viet Nam
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Email: info@hku-vn.org



Representative Office of Cambridge University Press and Assessment in Viet Nam



About Cambridge

At Cambridge University Press and Assessment, we help millions of people worldwide unlock their potential. Our solutions bring better support to teaching, more confidence to learning, more assurance to assessment and greater advancement to research. Our qualifications, assessments, academic publications and original research spread knowledge, spark enquiry and aid understanding around the world. Cambridge University Press and Assessment has a vast network of exam centres and registered Cambridge schools across Viet Nam.

Through longstanding and substantive relations with the Vietnamese Ministry of Education and Training, Cambridge University Press and Assessment has assisted in shaping many aspects of the education sector in Viet Nam.

Representative Office Contact Details

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Representative Office Website: <https://www.cambridge.org/>

Representative Office of Arizona State University in Viet Nam



About Arizona State University

Arizona State University, the U.S.: As of 2022, Arizona State University was ranked #1 Most Innovative University in America by U.S. News & World Report for seven consecutive years. With over 100,000 students, ASU is a comprehensive public research university measured not by whom it excludes, but rather by whom it includes and how they succeed; Advancing research and discovery of public value and assuming fundamental responsibility for the economic, social, cultural, and overall health of the communities it serves.

About HEEAP

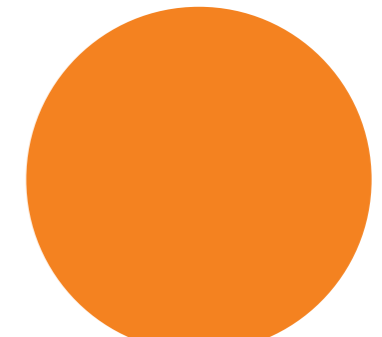
HEEAP: Through the Higher Engineering Education Alliance Programme (HEEAP), launched in 2010, the Arizona State University Ira A. Fulton Schools of Engineering (ASU) and an expanding industry consortium collaborated to transform and modernize top engineering and technical vocational universities in Viet Nam. The Vocational and University Leadership and Innovation Institute (VULII), a three-year HEEAP project funded by USAID, provided educational capacity-building workshops and supported academic leadership within the Vietnamese educational system. HEEAP has trained over 8,000 participants in US-based and in-country workshops.

BUILD-IT: Awarded in September 2015, BUILD-IT is the third major investment by USAID and industry partners and a growing industry-academic consortium. Building a world class model for innovative technology and engineering (T&E) higher education, the BUILD-IT public-private ecosystem is designed to produce graduates who can solve problems and engineer solutions and value for Viet Nam's social and economic development.

Total industry partner commitments throughout the life of the project are anticipated to reach nearly US\$9 million. To date, BUILD-IT activities reached over 15,000 tertiary institution faculty or teaching staff with 13 key partner institutions with a total of more than 55,000 participants in BUILD-IT activities (33percent female). BUILD it partner universities have earned 86 programme accreditations (ABET or AUN-QA) through BUILD-IT support since 2015, bringing the total to 136 accredited degree programmes to date through ASU-Viet Nam partnerships. Six university partners have launched EPICS programmes as a result of BUILD-IT support, with over 5,200 students participating in applied curriculum pilot programmes since 2018. Three maker innovation spaces have been developed in south and central Viet Nam, supporting applied learning, collaborative projects with industry and innovation, and have been utilised over 17,000 times to date.

Representative Office Contact Details

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 Email: andang@asu.edu
 Representative Office Website: We don't have Rep. Office website:
 BUILD IT website: <https://builditvietnam.org/>
 Arizona State University Website: www.asu.edu



Conclusions and potential for cooperation

Education has always been the national top priority, not only of the whole political system but also of parents. Traditionally, Vietnamese parents have always had an ardent desire to invest in their children. They are prepared to work hard day and night and save for their children to go to school and then college, because they have a strong belief that only education can help their children have a better future. According to the General Statistics Office, parents are paying more and more for their children to study. The average household expenditure on education and training for one learner in 2020 was over 1.7 times (VND7,075,000) that of 2012 (VND4,082,000).

Realising the importance of the internationalisation of education as a current global trend, the Government of Viet Nam has issued a number of policies, facilitating and enabling foreign cooperation and investment in education. "Development of high-quality human resources to meet the demand of the Fourth Industrial Revolution and international integration" is one of the ten key tasks that the Government has set out in Resolution No. 50/NQ-CP, to implement the Resolutions of the Thirteenth National Party Congress.

The demand for quality education and training is high from both parents and students themselves, and equally the desire of the Government of Viet Nam for the development of the country. However, the supply of quality education is limited. This has given ample opportunities for foreign individuals and institutions to invest in the education sector in Viet Nam.

Despite the strict conditions for cooperation and investment in educational subjects to the regulations of Decree 86 - and to other legal documents for the purposes of quality assurance, which are under revision for better accommodation of real-life practice- central and local governments in Viet Nam have already put incentives in place, and it is advisable for foreign investors to study these incentives carefully.

The International Cooperation Department of the Ministry of Education and Training is always readily

available to provide assistance to facilitate cooperation and investment by any foreign institutions and individuals who wish to invest and cooperate in education in Viet Nam.

For further inquiries, please contact:

International Cooperation Department
Ministry of Education and Training Viet Nam
35 Dai Co Viet, Hai Ba Trung District, Hanoi, Viet Nam
Email: hoptacdautu@moet.gov.vn

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EASY STEP GUIDE ON EDUCATION COOPERATION AND INVESTMENT IN VIET NAM



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